



CMS COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai-25)
CMS Nagar, Eranapuram Post, Namakkal Dt., Pin : 637 003. Tamilnadu, India.
Contact No: 98433 46065, 84899 10651.

Website: www.cmsgroupofinstitutions.in Email: cmscollegeofengg@gmail.com, principal602@gmail.com

6.2.2 Institution implements e-Governance in its operations

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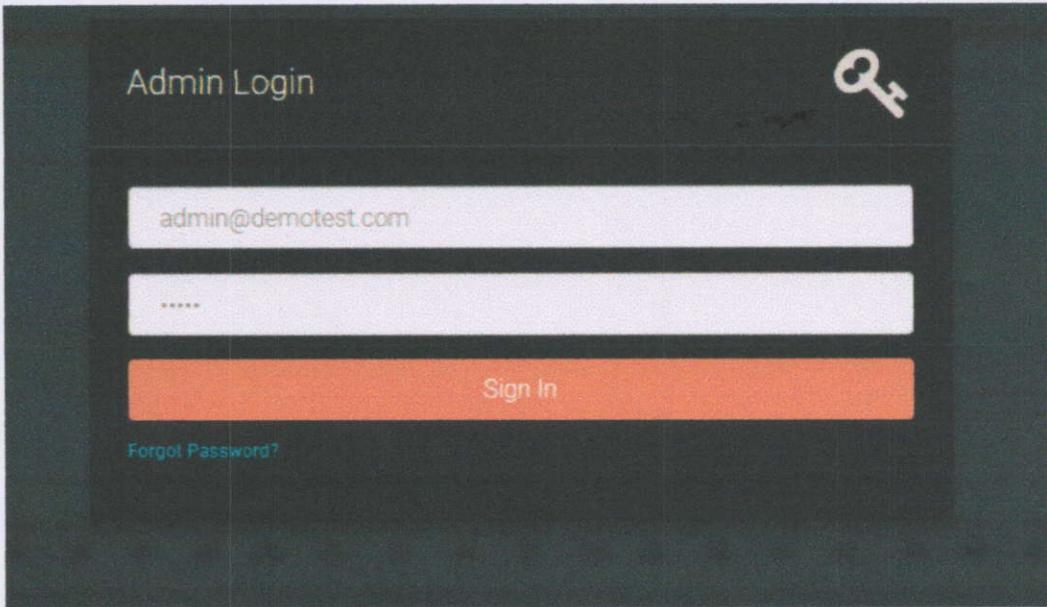
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ERP MANUAL DOCUMENTS

Admin Panel

Login to Admin Panel through URL - <http://yourdomain/site/login>



After successful login you will reach to Admin Dashboard. Below you can find navigational overview of user screen.



[Handwritten Signature]
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Current Session: 2017-18

MONTHLY FEES COLLECTED: 0

MONTHLY EXPENSES: 2000

STUDENT: 42

TEACHER: 3

ACCOUNTANT: 1

LIBRARIAN: 2

RECEPTIONIST: 1

SUPER ADMIN: 1

DSFSFS: 0

TEST ROLE: 0

THIRD PARTY LOGIN: 0

Annotations:

- Your school name
- Global student search
- Current selected session
- Frequently used links
- Main navigational panel
- Calendar
- Task
- Login user and logout button

Admin Panel consist 21 modules listed below -

1. **Front Office** - for all reception/front office related activities like enquiries, calls, visitors, postal receive/dispatch
2. **Student Information** - for all the information related to student like student search, profile, student admission, student history
3. **Fees Collection** - for all the details related to student fees collection, fees master creation, fees dues, fees reports
4. **Income** - for all the income other than fees collection can be manage here like add income, search income, income head
5. **Expenses** - for all the expenses related to Institution can be manage here like add expenses, search expenses, expense head
6. **Attendance** - for managing student attendance and attendance report
7. **Examinations** - for managing all the exams conducted by Institution like create exam, schedule exam, exam marks entry, marks grade
8. **Academics** - for managing all the parameters / master data required to run Institution like classes, sections, subjects, assign teachers, class timetable, promote student to upper class
9. **Human Resource** - for all the information related to staff members can be manage here like staff search, profile, attendance, payroll, leaves
10. **Download Center** - for managing downloadable documents like assignments, study material, syllabus and other documents need to distribute students and teachers
11. **Homework** - teachers can give homework here and further evaluate them
12. **Library** - all the books in your library can be manage here
13. **Inventory** - manage all the assets of your Institution with stocks and store under inventory module

14. **Reports** - all the various reports related to different modules can be found here
15. **System Settings** - configure here for different settings like Institution , sessions, admin password, SMS, Paypal, backup / restore, languages
16. **Calendar & ToDo List** - track and manage all daily/monthly activities and create your task in todo list


To understand how works first we need to configure and setup it for our Institution . In this whole documentation we will consider our sample Institution which is Mount Carmel Institution.

Steps to setup your Institution -

1. In the Admin panel go to **System Settings > General Setting** in upper right side click on **Edit** button to update your Institution data.

2. Update your **Institution Name, Address, Phone, Email, Institution Code** (Institution Code is your Institution affiliation / accreditation no), **Session** (current running Academic Session for the Institution), **Session Start Month, Teacher Restricted Mode** (for teachers can see only their allotted class student data as Class Teacher or as Subject Teacher), **Language** (language in which you want to run your), **Language RTL Text Mode** (for Arabian side languages), **Timezone, Date Format, Currency** (ISO standard 3 digit currency code (https://en.wikipedia.org/wiki/ISO_4217#Active_codes)), **Currency Symbol, Fees Due Days** (used in Fees Carry Forward), **Mobile App Api URL** (used for mobile app api url), **Mobile App Primary Color Code** (used for mobile app primary color) and **Mobile App Secondary Color Code** (used for mobile app secondary color) now click on **Save** button to update record.
3. For updating your Institution logo go to **System Settings > General Setting** in lower left side click on **Edit Logo** button. Now drag and drop or select your logo file. By clicking on **Edit Mobile App Logo** you can set logo for mobile app.
4. Update your Institution logo by choosing your Institution logo file (it is recommended for logo to use .png image with transparent or white background and around 200px x 200px in size) now click on **Edit** button to update logo image.
5. At this point we have completed basic setup of our Institution . Now we will add our academics in like Classes, Sections, Subjects, Teachers.
6. For adding classes go to **Academics > Classes**, before adding classes first add Sections from **Academics > Sections**. Select Sections comes under a Class when you adding a Class. Classes can be add from left side **Add Class** form and added classes can be see right side **Class List**. Add all classes running in your Institution here.




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The screenshot shows the 'Academics' section of the ERP system. On the left is a sidebar menu with options like 'Class Timetable', 'Assign Class Teacher', 'Assign Subjects', 'Promote Students', 'Subjects', 'Class', 'Sections', 'Human Resource', 'Communicate', 'Download Center', 'Homework', 'Library', 'Inventory', and 'Transport'. The main area is divided into two panels: 'Add Class' and 'Class List'.

Add Class Form:

- Class:** A text input field.
- Sections:** A list of checkboxes for 'A', 'B', and 'C'.
- Save:** A button at the bottom right of the form.

Class List Table:

Class	Sections	Action
KG	A B	✎ ✕
Class 12	A B	✎ ✕
Class 11	A B	✎ ✕
Class 10	A B C	✎ ✕
Class 9	A B	✎ ✕
Class 8	A B	✎ ✕
Class 7	A B	✎ ✕
Class 6	A B	✎ ✕
Class 5	A B	✎ ✕
Class 4	A B	✎ ✕
Class 3	A B	✎ ✕
Class 2	A B	✎ ✕
Class 1	A B C	✎ ✕

Records: 1 to 13 of 13

- For adding sections go to **Academics > Sections**, Sections can be add from left side **Add Section** form and added section can be see right side **Section List**. Add all section name used in your Institution here e.g. Class 1 has 3 sections A, B, C and Class 2 has only A, B sections then we will add 3 sections A, B, C here. After adding sections, select section comes in a Class when you adding Classes.
- For adding Teachers go to **Human Resource > Staff Directory**, Teachers can be add from top right corner **Add Staff** button. At this page you can add any staff by selecting its role. If we are creating teacher then we should select Teacher as role and designation as role.
- For adding subjects go to **Academics > Subjects**, Subjects can be add from left side **Add Subject** form and added subjects can be see right side **Subject List**. Add all subjects including theory and practical in your Institution here. Subjects will be assign to their classes in next step.
- For assigning subjects to their classes go to **Academics > Assign Subjects** select **Class 6** and section **A** then click on **Search** button, now below a row has been open for selecting subject and teacher for this subject. For adding more rows click on **Add** button. After selecting all subjects and their concerning teachers click on **Save** button in present right bottom to save all subjects and teachers under this class-section.

The screenshot shows the 'Assign Subject' form in the ERP system. The sidebar menu is visible on the left. The main area is titled 'Academics' and contains a search bar and a form.

Select Criteria:

- Class:** Class 6
- Section:** A
- Search:** A button with a magnifying glass icon.

Assign Subject Table:

Subject	Teacher
Mathematics (Theory)	Peter Nest
Science (Theory)	Jason Sharlton
Social Studies (Theory)	William Abbot
Arts (Theory)	Mira Scott
English (Theory)	Patrick Schultz
Drawing (Practical)	Megan Fraser

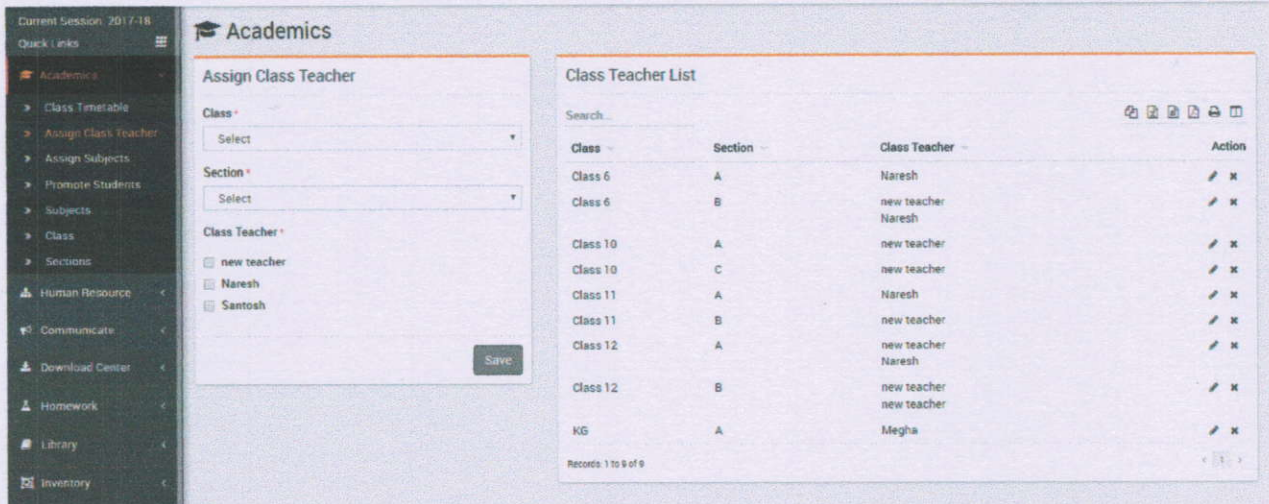
Save: A button at the bottom right of the table.

Signature and Stamp:

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Stamp: CMS COLLEGE OF ENGINEERING, NAMAKKAL

11. For assigning Class Teacher on Classes go to **Academics > Assign Class Teachers** select **Class 6** and section **A** then check on **Teachers** you want to assign as Class Teacher.



12. Great! you have completed your setup. Now further we will understand working of all the modules 1 by 1 in detail.

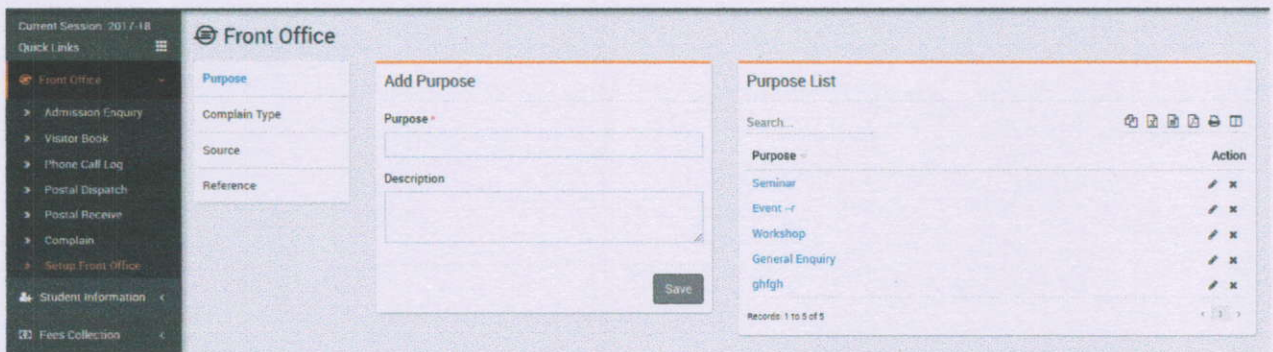
Front Office

This module has 7 sections -

1. Admission Enquiry
2. Visitor Book
3. Phone call Log
4. Postal Dispatch
5. Postal Receive
6. Complain
7. Setup Front Office

First we will **Setup Front Office** then we will manage student **Admission Enquiry**, daily **Visitors Book**, **Phone Calls**, **Postal** and **Complain**.

- **Setup Front Office**- Go to **Front Office > Setup Front Office** here you will add **Purpose**, **Complain Type**, **Source**, **Reference** data which will be use in different sections of Front Office. Enter **Purpose** then **Description** and click on **Save** button. All Purpose can be see right side of this page.



Follow same procedure to make entries for **Complain Type**, **Source** and **Reference**.

- **Admission Enquiry**- Admission Enquiry feature is dedicated for managing all student admission related leads and enquiries. Its basically a lead management for student admissions. Go to **Front Office > Admission Enquiry** Here you can see all active Admission Enquiry. Admission Enquiries that have passed their next follow up dates is marked as red. You can also search/filter Admission Enquiry by Enquiry Date, Source or Enquiry Status. To add New Enquiry click on **+ Add** button. Here enter **Name**, **Phone**, **Email**, **Address**, **Description**, **Note**, **Date**, **Next Follow Up Date**, **Assigned**, **Reference**, **Source**, **Class** and **Number Of Child** then click on **Save** button. To edit or delete enquiry simply click on **Edit/Delete** button from **Action** column. To follow existing enquiries click on **Follow Up** button from Action column. Here you can enter **Follow Up Date**, **Next Follow Up Date** then **Person**, **Response** and your



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any **Note**. From right panel of this window you can check **Summary** of this enquiry. You can also change status of this enquiry from **Status** dropdown.

Front Office

Q Select Criteria

Enquiry Date: Source: Status:

Search

Admission Enquiry + Add

Search...

Name	Phone	Source	Enquiry Date	Last Follow Up Date	Next Follow Up Date	Status	Action
hghg	hghg	Social Media	06/29/2018	06/29/2018	06/27/2018	Active	
Lokesh Tiwari	98684564	Social Media	06/14/2018		06/21/2018	Active	
Mona Gupta	9464548454	Other	07/08/2018	06/30/2018	07/10/2018	Active	
priya1	9566356531	Social Media	06/30/2018	06/29/2018	07/20/2018	Active	
sachin	954928503	Self	06/28/2018	06/28/2018	07/07/2018	Active	

- Visitor Book-** In Visitor Book we will keep records of all persons coming in Institution reception for any purpose, e.g. student mother has come to meet their child, a book company executive comes for general enquiry etc. Go to **Front Office > Visitor Book** enter **Purpose, Name, Phone, ID Card, Number Of Person, Date, In Time, Out Time, Note** and **Attach Document** then click on **Save** button. All Visitors details can be see right side of this page.

Front Office

Add Visitor

Purpose:

Name:

Phone:

ID Card:

Number Of Person:

Date:

In Time:

Out Time:

Note:

Attach Document:

Save

Visitor List

Search...

Purpose	Name	Phone	Date	In Time	Out Time	Action
Seminar	222	687	07/19/2018	12:15 PM	12:15 PM	
General Enquiry	John Doe	564564564565	07/08/2018	01:00 PM	02:00 PM	
Seminar	rishav jain	8932422342	06/30/2018	10:45 AM	11:45 AM	
rah	raman		06/26/2018			

Records: 1 to 4 of 4

- Phone Call Log-** Here we will keep all records for Incoming/Outgoing Phone calls from reception. Go to **Front Office > Phone Call Log** enter **Name, Phone, Date, Description, Next Follow Up Date, Call Duration, Note** and **Call Type** then click on **Save** button. All Phone Call Log details can be see right side of this page.



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Front Office

Add Phone Call Log

Name:

Phone:

Date: 07/08/2018

Description:

Next Follow Up Date:

Call Duration:

Note:

Call Type: Incoming Outgoing

Save

Phone Call Log List

Search:

Name	Phone	Date	Next Follow Up Date	Call Type	Action
Jack Black	32424234	06/25/2018	06/29/2018	Incoming	
Victor	9037489327	07/10/2018	07/13/2018	Outgoing	

Records: 1 to 2 of 2

- **Postal Dispatch**- Here we will keep all records for all Postal items dispatched from Institution to outside. Go to **Front Office > Postal Dispatch** enter **To Title, Reference No, Address, Note, From Title, Date** and **Attach Document** then click on **Save** button. All Postal Dispatch details can be see right side of this page.

Front Office

Add Postal Dispatch

To Title:

Reference No:

Address:

Note:

From Title:

Date: 07/08/2018

Attach Document:

Save

Postal Dispatch List

Search:

To Title	Reference No	From Title	Date	Action
Director, Education Ministry1	545641	Director, Mount Carmel School1	07/10/2018	
test title	923333		06/30/2018	

Records: 1 to 2 of 2

- **Postal Receive**- Here we will keep all records for all Postal items received in Institution from outside. Go to **Front Office > Postal Receive** enter **From Title, Reference No, Address, Note, To Title, Date** and **Attach Document** then click on **Save** button. All Postal receive details can be see right side of this page.



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- Complain**- Here we will keep all Complain records coming to reception or from online front site complain page. Go to **Front Office > Complain** enter **Complain Type, Source, Complain By, Phone, Date, Description, Action Taken, Assigned, Note** and **Attach Document** then click on **Save** button. All Complain details can be see right side of this page.

Complain #	Complain Type	Name	Phone	Date	Action
8	General	Ragav	9770227992	06/26/2018	✖ ✎
7	General	sdffs	sdffs	06/26/2018	✖ ✎
6	General	Rahul	9074370921	06/26/2018	✖ ✎
5	General	rahul	12345671	01/01/1970	✖ ✎
4	General	rahul	12345671	01/01/1970	✖ ✎
3	General	rahul	12345671	01/01/1970	✖ ✎
2	Fees -r	Sachin		06/07/2018	✖ ✎
1	General	Sachin		06/07/2018	✖ ✎

Student Information

This module has 9 sections -

1. Student Details
2. Student Admission
3. Student Report
4. Guardian Report
5. Student History
6. Student Categories
7. Student House



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8. Disabled Students

First we will add **Student Categories**, **Institution House** then take **Student Admission** then search **Students Details**.

- **Student Categories**- Go to **Student Information > Student Categories** Add all student categories here. Student categories can be caste, community or group wise.

The screenshot shows the 'Student Information' page. On the left is a navigation menu with 'Student Information' selected. The main content area is split into two panels. The left panel is titled 'Create Category' and contains a 'Category' input field and a 'Save' button. The right panel is titled 'Category List' and contains a search bar and a table with the following data:

Category	Action
General	
OBC	
ST/SC	

At the bottom of the table, it says 'Records: 1 to 3 of 3'.

- **Student House**- Go to **Student Information > Student House** Add all student house here. Student house is also another type of grouping of students.

The screenshot shows the 'Student Information' page. On the left is a navigation menu with 'Student Information' selected. The main content area is split into two panels. The left panel is titled 'Add School House' and contains 'Name' and 'Description' input fields and a 'Save' button. The right panel is titled 'Student House List' and contains a search bar and a table with the following data:

Name	Description	Action
Blue	for sports curricular activities	
Green	for sports curricular activities	
Red	for Redson	

At the bottom of the table, it says 'Records: 1 to 3 of 3'.

- **Student Admission**- Go to **Student Information > Student Admission** add student basic details **Admission No, Roll No**, select **Class** and **Section**, **First Name, Last Name, Gender, Date Of Birth, Category, Religion, Caste**, **Student Mobile Number, Email, Admission Date, Student Photo, Blood Group, Student House, Height, Weight, As on Date**, if this student has sibling and already study in this Institution then click on **Add Sibling** button and select sibling (note that if student has more than one sibling study in Institution then you do not have to select all the siblings just select any one sibling and system automatic detects other siblings), add student **Father, Mother** and **Guardian** details. Now click on **Save** button to complete student admission, if you want to add more details of student like **Student Address Details, Transport Route Details, Hostel Details, Miscellaneous Details, RTE** (Right To Education - in some countries there is a government funded scheme under which student get free education and government pay fees for these students) and **Upload Documents** then click on **Add More Detail** button. Student admission, admit students in by default in current selected session.

To importing bulk students for admission click on upper right side **Import Student** button. Now select class and section and browse **.csv** and click on **Import Students Data** file to import student data. You can download sample **.csv** file by clicking upper right **Download Sample Import File** button. Note that by importing bulk student you have to update student record for proper admission record.



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Current Session: 2017-18

Quick Links

- Front Office
- Student Information
 - Student Details
 - Student Admission
 - Student Report
 - Guardian Report
 - Student History
 - Student Login Credential
 - Student Categories
 - Student House
 - Disabled Students
- Fees Collection
- Income
- Expenses
- Attendance
- Examinations
- Academics
- Human Resource
- Communicate

Student Information

Student Admission

Admission Number *

First Name *

Category

Admission Date

Height

Roll Number

Last Name

Religion

Student Photo

Weight

Class *

Gender *

Mobile Number

Blood Group

As on Date

Section *

Date Of Birth *

Email

Student House

[+ Add Sibling](#)

Parent Guardian Detail

Father Name

Mother Name

If Guardian Is * Father Mother Other

Guardian Name *

Guardian Phone *

Father Phone

Mother Phone

Guardian Relation

Guardian Occupation

Father Occupation

Mother Occupation

Guardian Email

Guardian Address

Father Photo

Mother Photo

Guardian Photo

Add More Details

Student Address Details

If Guardian Address is Current Address

Current Address

If Permanent Address is Current Address

Permanent Address

Transport Details

Route List

Hostel Details

Hostel

Room Number

Miscellaneous Details

Bank Account Number

National Identification Number

Previous School Details

Bank Name

Local Identification Number

Note

IFSC Code

RTE

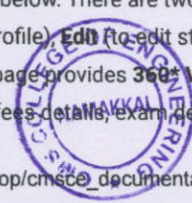
 Yes No

Upload Documents

#	Title	Documents	#	Title	Documents
1.	<input type="text"/>	<input type="text" value="Drag and drop a file here or click"/>	3.	<input type="text"/>	<input type="text" value="Drag and drop a file here or click"/>
2.	<input type="text"/>	<input type="text" value="Drag and drop a file here or click"/>	4.	<input type="text"/>	<input type="text" value="Drag and drop a file here or click"/>

[Save](#)

- **Student Details-** Go to **Student Information > Student Details** select **Class** and **Section** and click on **Search** button to get student list under this class-section. You can also search student by keyword in **Search Input Box** and click on **Search** button. After search you will get student list below. There are two views here one is **List View** and **Details View**. Every row has three buttons in right side **Show** (to see student profile), **Edit** (to edit student profile) and **Add Fee** (to add student fees). Click on **Show** button to open student profile. Student profile page provides **360° View** of student, consist student basic details, address details, parent / guardian details, miscellaneous details, fees details, exam details, documents and timeline related to student. You can check student and their



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guardian login credentials by clicking on **Login Details** link. If any student get admitted by mistake and we need to **Disable** student then you can click on red color hands down icon button. After disabling student you can also **Delete** this disabled student. Be careful! once student deleted, there is no way to rollback its record.

Student Information

Q Select Criteria

Class * Section * Search By Keyword

List View Details View

Search...

Admission Number	Student Name	Class	Father Name	Date Of Birth	Gender	Category	Mobile Number	Action
rahul	Shane Watson	Class 6(A)	rahyl	02/21/2018	Male	General	919770227992	
sdrer	Raj Verma	Class 6(A)	srer	02/20/2018	Male	General	919770227992	
6A1001	Manish Shingh	Class 6(A)	aaa	05/08/2015	Male			
31	Viraj	Class 6(A)		01/01/1970			13	
9091	Gautam Giri	Class 6(A)	Dinesh Vermakk	05/09/2018	Male	General	920092444	
101010	rahul agrawal	Class 6(A)	Dinesh Verma	06/20/2018	Male			
78945612300	ajay bitra	Class 6(A)	akbar	06/19/2018	Male			
932	gaurav	Class 6(A)	vijay	01/10/2009	Male	General	9074370921	
5767	shilpi	Class 6(A)	rishav	07/07/2004	Female		9678678678	
441414	vimal	Class 6(A)		07/11/2018	Male			

Records: 1 to 10 of 10

Student Information

Profile Fees Exam Documents Timeline

Edward Thomas

Admission Number **rahul**
 Roll Number **asd**
 Class **Class 6 (2018-19)**
 Section **A**
 RTE **No**
 Gender **Male**

Sibling

John Doe

Admission Number **11111111**
 Class **Class 1**
 Section **A**

11 11

Admission Number **9744**
 Class **Class 1**
 Section **A**

11 11

Admission Number **11 11**
 Class **Class 1**
 Section **A**

Parent / Guardian Details

Father Name **rahyl**
 Father Phone **919770227992**
 Father Occupation **919770227992**
 Mother Name **919770227992**
 Mother Phone **919770227992**
 Mother Occupation **919770227992**
 Guardian Name **rahyl**
 Guardian Email
 Guardian Relation **Father**
 Guardian Phone **919770227992**
 Guardian Occupation **919770227992**
 Guardian Address

Miscellaneous Details

Blood Group
 Student House
 Height
 Weight
 Previous School Details
 National Identification Number
 Local Identification Number
 Bank Account Number
 Bank Name
 IFSC Code


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- **Student Report-** Go to **Student Information > Student Report** here you can view class-section wise student report.

- **Guardian Report-** Go to **Student Information > Guardian Report** here you can view class-section wise student guardian report.

- **Student History-** Go to **Student Information > Student History** here you can view class and session wise Student History.




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Student Information

Select Criteria

Class: Select Admission Year: Select

Search

Student History

Admission Number	Student Name	Admission Date	Class (Start - End)	Session (Start - End)	Years	Mobile Number	Guardian Name	Guardian Phone
11111111	John Doe	02/09/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919200092444	rererewrewer	rererewr
01010	ragyk agra	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	+919200092444	rrrr	9074370921
rahul	rarer sorer	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	rahyl	919770227992
9744	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srsd	919770227992
9744sdfsdf	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srsd	919770227992
9rer	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srsd	919770227992
9rer	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srsd	919770227992
9rerdsrer	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srsd	919770227992
sdr	sdfsdf dsfsdf	09/21/2016	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
sdrerdsfsdf	sdfsdf dsfsdf	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
rerere	sdfsdf dsfsdf	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
rerererefsdf	sdfsdf dsfsdf	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
789456	narendra modi	02/25/2018	Class 8 - Class 8	2017-18 - 2017-18	1	919770227992	Dinesh Verma	9074370921

▪ **Disabled Student-** Go to **Student Information > Disabled Student** here you can view all Disabled Students.

Student Information

Select Criteria

Class: Class 6 Section: Select Search By Keyword: Search By Student Name, Roll Number, Enroll Number, National Id, Local Id Etc.

Search

List View Details View

Admission Number	Student Name	Class	Father Name	Date Of Birth	Gender	Category	Mobile Number	Action
11111111	John Doe	Class 1(A)	rererewrewer	06/10/2015	Male	OBC	919200092444	⋮
634	Damien Jack	Class 6(A)					8584222582	⋮
789	vaja fa	Class 6(A)	Dinesh Verma	06/13/2018	Male			⋮

Records: 1 to 3 of 3

Fees Collection

This module has 10 sections -

1. Collect Fees
2. Fees Master
3. Fees Group
4. Fees Type
5. Fees Discount
6. Search Fees Payment
7. Search Due Fees
8. Fees Statement
9. Balance Fees Report
10. Fees Carry Forward

First we will prepare our **Fees Structure** for Current Session by configuring **Fees Type**, **Fees Group** and **Fees Master** then we will **Collect Fees** of students then we will understand and review various fees reports by using **Search Fees Payment**, **Search Due Fees**, **Fees Statement** and **Balance Fees Report**.

Lets understand how we will create fees structure in by using **Fees Type**, **Fees Group** & **Fees Master**. **Fees Type** means different types of fees can be collect by Institution e.g., Admission Fees, April Month Fees, May Month Fees, June Month Fees, Exam Fees, Dress/Uniform Fees, Library Fees, Sports Fees, Transportation Bus Fees, Picnic Fees etc. **Fees Group** Fees Group is use to make grouping of different Fees Type Then you can assign/allocate this Fees Group to whole class-section or a particular student. When you assign/allocate a Fees Group on a class-section or a particular student all Fees Type under this group with their Fees Master amount will be applied directly. You

can assign/allocate multiple Fees Groups on a class-section or a particular student. Suppose we have created a Fees Group with the name Class 6 (2 Instalments) and added Fees Types Admission Fees (\$1000), 1st Instalment (\$5000), 2nd Instalment (\$5000) then assign/allocate this Fees Group Class 6 (2 Instalments) on those students only who want to pay fees in 2 Instalments. You can create another Fees Group with the name Class 6 (1 Instalments) and add Fees Type Admission Fees (\$1000), Full Instalment (\$9500). You can also create another fees group with the name Class 6 Transport Fees and add Transport Fees as Fees Type and assign/allocate on those students who use transport facility. **Note: Fees Type and Fees Group are not dependent on Academic Session but Fees Master is created session wise so you need to enter Fees Master data for every session.**

- **Fees Type-** Go to **Fees Collection > Fees Type** add all your Fees Type here with Fees Code. All **Fees Type** can be see at right side of this page.

The screenshot shows the 'Fees Collection' page with the 'Fees Type' sub-section active. On the left is a sidebar menu with 'Fees Type' selected. The main area is split into two panels. The left panel, 'Add Fees Type', contains input fields for 'Name', 'Fees Code', and 'Description', along with a 'Save' button. The right panel, 'Fees Type List', displays a table of existing fee types.

Name	Fees Code	Action
April Month Fees	april-month-fees	[edit] [delete]
June Month Fees	june-month-fees	[edit] [delete]
July Month Fees	july-month-fees	[edit] [delete]
August Month Fees	aug-month-fees	[edit] [delete]
Admission Fees	admission-fees	[edit] [delete]
Transport Bus Fees	trans-bus-fees	[edit] [delete]
Library Fees	library-fees	[edit] [delete]
May Month Fees	may-month-fees	[edit] [delete]

- **Fees Group-** Go to **Fees Collection > Fees Group** add all your Fees Group here. All **Fees Group** can be see at right side of this page.

The screenshot shows the 'Fees Collection' page with the 'Fees Group' sub-section active. The layout is similar to the previous screenshot. The 'Add Fees Group' form on the left has fields for 'Name' and 'Description'. The 'Fees Group List' table on the right shows the following data:

Name	Action
Class 1st	[edit] [delete]
Class 2nd	[edit] [delete]
Class 3rd	[edit] [delete]
Class 4th	[edit] [delete]

- **Fees Master-** Go to **Fees Collection > Fees Master** add all your fees amount for current selected session here. Select **Fees Group** then **Fees Type** then **Due Date** then enter **Amount** means fees amount for selected session now click **Save** button. All Fees Master with Fees Group and Fees Code with amount can be see at right side of this page for current selected session.

The screenshot shows the 'Fees Collection' page with the 'Fees Master' sub-section active. The 'Add Fees Master' form on the left includes dropdown menus for 'Fees Group' and 'Fees Type', a 'Due Date' field, and an 'Amount' field. The 'Fees Master List' table on the right shows a single entry:

Fees Group	Fees Code	Action
Sachin	June-month-fees \$423.00	[edit] [delete]

To assign/allocate Fees Group click on Assign/View button from Action column. Now at next page select Class then Section and click on Search button. Now select the students on which you want to assign/allocate this Fees Group then click on Save button.



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- Examinations
- Academics
- Human Resource
- Communicate

Fees Collection

Select Criteria

Class: Section: Category: Gender: RTE:

Assign Fees Group

Class 1st

		<input type="checkbox"/> All	Admission Number	Student Name	Father Name	Date Of Birth	Phone
caution-money	\$1500.00	<input type="checkbox"/>	17001	Edward Thomas	Olivier Thomas	03/09/2005	9854646
admission-fees	\$1800.00	<input checked="" type="checkbox"/>	17003	Robin Peterson	Lucas Peterson	03/15/2006	946545445
dress-fees	\$450.00	<input type="checkbox"/>	17004	Nicolas Fleming	Donan Fleming	05/10/2006	54646546
dress-fees	\$6111.00	<input type="checkbox"/>	17005	Simon Peterson	Lucas Peterson	10/05/2005	946545445
		<input checked="" type="checkbox"/>	17006	Laura Clinton	Michael Clinton	07/16/2005	645645644
		<input checked="" type="checkbox"/>	17007	David Heart	Glenn Heart	11/28/2006	64564544
		<input type="checkbox"/>	17008	Emma Thomas	Olivier Thomas	07/12/2006	9854646
		<input checked="" type="checkbox"/>	17009	Alice Nicholson	Arthur Nicholson	08/24/2005	654654456
		<input type="checkbox"/>	17010	Benjamin Gates	Nathan Gates	07/19/2006	5456456445

- **Fees Discount-** Go to **Fees Collection > Fees Discount** add all your Fees Discount here with Discount Name, Discount Code, Amount and Description. All **Fees Discount** can be see at right side of this page. To assign/allocate discount click on Assign/View button from Action column.

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Fees Collection

Add Fees Discount

Name

Discount Code

Amount

Description

Fees Discount List

Search

Name	Discount Code	Amount	Action
Sibling Discount	sibling-disc	200.00	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Early Admission Discount	early-admission	700.00	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
class 6 Admission discount	5252	1500.00	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Records: 1 to 3 of 3

On Next page select Class and Section then click on Search button. After Search select students on which this discount have to be applied then click on Save button.



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- Academics
- Human Resource
- Transport
- Transport

Fees Collection

Select Criteria

Class: Section: Category: Gender: RTE:

Assign Fees Discount

Fees Discount	All	Admission Number	Student Name	Father Name	Date Of Birth	Phone
Sibling -12th \$500.00	<input type="checkbox"/>	17001	Edward Thomas	Olivier Thomas	03/09/2005	98545446
	<input type="checkbox"/>	17003	Robin Peterson	Lucas Peterson	03/15/2006	946545445
	<input type="checkbox"/>	17004	Nicolas Fleming	Dorian Fleming	05/10/2006	54545446
	<input type="checkbox"/>	17005	Simon Peterson	Lucas Peterson	10/05/2005	946545445
	<input checked="" type="checkbox"/>	17006	Laura Clinton	Michael Clinton	07/16/2005	645645644
	<input checked="" type="checkbox"/>	17007	David Heart	Glenn Heart	11/28/2006	645645644
	<input type="checkbox"/>	17008	Emma Thomas	Olivier Thomas	07/12/2006	98545446
	<input checked="" type="checkbox"/>	17009	Alice Nicholson	Arthur Nicholson	08/24/2005	654654456
	<input type="checkbox"/>	17010	Benjamin Gates	Nathan Gates	07/19/2006	5456456445

- Collect Fees-** Go to **Fees Collection > Collect Fees** select **Class & Section** & click in **Search** button to get student list under this class-section. You can also search student by keyword in Search Input Box and click on **Search** button. After search you will get student list below. Click on **Collect Fees** button to go to collect fees page. Here you can see student details including student picture then next you can see all assign/allocate fees details. Collecting fees is very simple just click the **+** button from Action column a modal window will appear, here select **Date** then **Amount** will be auto fetch by balance for this Fees Invoice. You can enter any amount for **Partial Fees** payment, then select **Discount Group** or enter **Discount** (if any) then enter **Fine** (if any) then **Payment Mode** then **Note** then click on **Collect Fees** button. Now fees has been collected & **Revert** button visible for reverting this fees. For printing **Fees Receipt** click on **Print** button from Action column.



[Handwritten Signature]
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Fees Collection

Student Fees

Name: Laura Clinton | Class Section: Class 1st (A)
 Father Name: Michael Clinton | Admission Number: 17006
 Mobile Number: 65655546 | Roll Number: 6006
 Category: General | RTE: No

Date: 07/27/2017

Fees Group	Fees Code	Due Date	Status	Amount (\$)	Payment Id	Mode	Date	Discount (\$)	Fine (\$)	Paid (\$)	Balance (\$)	Action
Class 1st	dress-fees	06/23/2017	Paid	450.00	23/1	Paypal	07/21/2017	0.00	0.00	450.00		
Class 1st	dress-fees	07/15/2017	Paid	611.00	25/1	Paypal	07/21/2017	0.00	0.00	611.00		
Class 1st	admission-fees	07/19/2017	Invoice	1600.00	31/3	Cash	07/29/2017	500.00	0.00	61.00	1239.00	
					31/2	Cash	07/29/2017	0.00	0.00	50.00		
					31/3	Cash	07/29/2017	500.00	0.00	0.00		
					31/4	Cash	07/31/2017	0.00	0.00	1.00		
Class 1st	caution-money	07/25/2017	Paid	1500.00	22/1	Cash	07/19/2017	0.00	0.00	500.00		
					22/2	Cash	07/19/2017	0.00	0.00	200.00		
					22/3	Cash	07/19/2017	0.00	0.00	100.00		
					22/4	Cash	07/19/2017	0.00	0.00	1.00		
					22/5	Cash	07/19/2017	0.00	0.00	1.00		
					22/6	Cash	07/19/2017	0.00	0.00	1.00		
					22/7	Cash	07/19/2017	0.00	0.00	1.00		
					22/8	Cash	07/19/2017	0.00	0.00	1.00		
					22/9	Cash	07/19/2017	0.00	0.00	1.00		
					22/10	Cash	07/19/2017	0.00	0.00	1.00		
					22/11	Cash	07/19/2017	0.00	0.00	1.00		
					22/12	Cash	07/19/2017	0.00	0.00	1.00		
					22/13	Cash	07/19/2017	0.00	0.00	1.00		
					22/14	Cash	07/19/2017	0.00	0.00	1.00		
					22/15	Cash	07/19/2017	0.00	0.00	1.00		
					22/16	Cash	07/26/2017	0.00	0.00	686.00		
Discount	Sibling-12th	Discount of \$500.00 Applied : 31/3										
Discount	Sibling-8th	Discount of \$100.00 Assigned										
Grand Total				\$9861.00				\$500.00	\$0.00	\$8122.00	\$1239.00	

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Fees Collection

Class 6 Monthly Fees: sep-month-fees

Date: 07/08/2018
 Amount: 1350
 Discount Group: Select
 Discount: 0 | Fine: 0
 Payment Mode: Cash Cheque DD
 Note:
 Cancel | Collect Fees

Fees Discount Adjustment: If you have applied discount by selection of **Discount Group** then there is no need for any adjustment. When you assign/allocate Fees Discount on any student then it will be only assigned. To make it apply you need to adjust this discount on any Fees Invoice payment by giving discount. To apply discount you need to first give discount on any fees invoice then click on Apply Discount button from Action column, a modal window will be open. Here enter Payment Id on which this discount has been given and enter description (if any). Now click on Apply Discount button to apply discount.

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Fees Collection

Discount : Sibling-12th

Payment Id: 33/3
 Description: Sibling-12th Discount
 Apply Discount

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- **Search Fees Payment-** Go to **Fees Collection > Search Fees Payment** for searching any fees payment details through **Payment ID** enter **Payment Id** & click search button you will get the details for this payment id.

Fees Collection

Q Search Fees Payment

Payment Id

Payment Id Detail

Payment Id	Date	Name	Class	Fees Group	Fees Type	Mode	Amount	Discount	Fine	Action
31/1	2017-07-29	Laura Clinton	Class 6 (A)	Class 1st	admission-fees	Cash	\$10.00	\$0.00	\$0.00	<input type="button" value="View"/>

- **Search Due Fees-** Go to **Fees Collection > Search Due Fees** for searching those students who have not done payment for a particular fees type then select **Fees Category** then **Fees Type** then **Class** then **Section** & click **Search** button, you will get all the students list for due fees.

Fees Collection

Q Select Criteria

Fees Group Class Section

Students List

Search...

Admission Number	Roll Number	Student Name	Date Of Birth	Due Date	Amount (\$)	Deposit (\$)	Discount (\$)	Fine (\$)	Balance (\$)	Action
1002	1	Nicolas Fleming	02/01/1990	05/29/2018	423.00	123.00	0.00	0.00	300.00	<input type="button" value="Add Fees"/>
1003	2	Kevin Bush	09/07/2006	05/29/2018	423.00	59.00	5.00	0.00	359.00	<input type="button" value="Add Fees"/>
1004	3	Robin Peterson	02/10/2018	05/29/2018	423.00	59.00	5.00	0.00	359.00	<input type="button" value="Add Fees"/>
1005	4	Simon Pattinson	02/20/2018	10/10/2014	423.00	59.00	5.00	0.00	350.00	<input type="button" value="Add Fees"/>
1006	5	Laura Clinton	02/20/2018	15/30/2000	423.00	59.00	5.00	0.00	359.00	<input type="button" value="Add Fees"/>
1007	6	David Heart	02/20/2018	06/6/2011	423.00	59.00	5.00	0.00	359.00	<input type="button" value="Add Fees"/>

Records: 1 to 2 of 2


- **Fees Statement-** Go to **Fees Collection > Fees Statement** to get fees statement for a student. Select **Class** then **Section** then **Student** then click **Search**.

Fees Collection

Q Select Criteria

Class Section Student

Fees Statement

 Name: ankit, Class Section: Class 6 (A), Father Name: sfdsf, Admission Number: 9333242, Mobile Number: 9755398121, Roll Number: fdfdsaf, Category: RTE

Search...

Fees Group	Fees Code	Due Date	Status	Amount (\$)	Payment Id	Mode	Date	Discount (\$)	Fine (\$)	Paid (\$)	Balance (\$)
Balance Master	Previous Session Balance	07/22/2018	Paid	0.00				0.00	0.00	0.00	
Class 6 Monthly Fees	seo-month-fees	09/10/2018	Unpaid	1350.00				0.00	0.00	0.00	1350.00
Discount	fdfsf		Discount of \$1200.00 Assigned								
Grand Total				\$1350.00				\$0.00	\$0.00	\$0.00	\$1350.00

- **Balance Fees Report-** Go to **Fees Collection > Balance Fees Report** to know **Total Fees**, **Total Paid Fees** & **Total Balance Fees** in a particular Section, select **Class** then **Section** then click on **Search** button.



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- Human Resource
- Communicate
- Download Center
- Homework

Fees Collection

Select Criteria

Class: Section:

Student Fees Report

Search...

Student Name	Admission Number	Roll Number	Father Name	Total Fees (\$)	Discount (\$)	Fine (\$)	Paid Fees (\$)	Balance (\$)
rarer serer	rahul	asd	rahyl	1773.00	0.00	0.00	1473.00	300.00
sdfsdf dsfsdf	sdrer	rere	srer	1773.00	5.00	0.00	59.00	1709.00
sdfsdf dsfsdf	sdrersdsdf	rere	srer	1350.00	0.00	0.00	0.00	1350.00
sdfsdf dsfsdf	rererere	rere	srer	1350.00	0.00	0.00	0.00	1350.00
sdfsdf dsfsdf	rerererefsdf	rere	srer	1350.00	0.00	0.00	0.00	1350.00
Manish Shingh	6A1001		aaa	1350.00	0.00	0.00	0.00	1350.00
313 13	31	31		1350.00	0.00	0.00	0.00	1350.00
ankit	9333242	fsdfsaf	sdfsdf	1350.00	0.00	0.00	0.00	1350.00
gautam rrr	9091	201834	Dinesh Vermakk	1350.00	0.00	0.00	0.00	1350.00
rahul agrawal	101010	101010	Dinesh Verma	1350.00	0.00	0.00	0.00	1350.00
vaja fa	789	789	Dinesh Verma	1350.00	0.00	0.00	0.00	1350.00
ajay bira	78945612300	78945612300	akbar	1350.00	0.00	0.00	0.00	1350.00
gaurav	932	9320	vijay	1350.00	0.00	0.00	0.00	1350.00
shilpi	5767	545654	rishav	1350.00	0.00	0.00	0.00	1350.00
Grand Total				\$19746.00	\$5.00	\$0.00	\$1532.00	\$18209.00

- Fees Carry Forward**- Go to **Fees Collection > Fees Carry Forward** if any student has balance fees in previous session then you can forward this balance fees to current session. Select **Class**, **Section** then click **Search** button. Students with balance fees will be display below. If you want you can edit balance fees amount to be forward. In Top right corner you can see **Due Date** for all these fees forward. This **Due Date** will be number of days ahead which is set in **System Settings > General Setting > Fees Due Days**. This balance fees carry forward can be see in collect fees page as Balance Master (Fees Group) and Previous Session Balance (Fees Code).

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- Download Center
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- Inventory
- Transport
- Hostel
- Certificate

Fees Collection

Select Criteria

Class: Section:

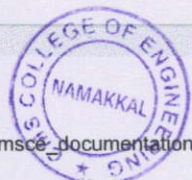
Previous Session Balance Fees

Due Date: 07/23/2018

Previous balance already forwarded, you can only update now.

Search...

Student Name	Admission Number	Admission Date	Roll Number	Father Name	Balance (\$)
313 13	31	01/01/2018	31		0.00
ajay bira	78945612300	06/23/2018	78945612300	akbar	0.00
ankit	9333242	05/22/2018	fsdfsaf	sdfsdf	0.00
gaurav	932	06/28/2018	9320	vijay	0.00
gautam rrr	9091	05/30/2018	201834	Dinesh Vermakk	0.00
Manish Shingh	6A1001	04/02/2018		aaa	0.00
rahul agrawal	101010	06/23/2018	101010	Dinesh Verma	0.00
rarer serer	rahul	02/25/2018	asd	rahyl	0.00
sdfsdf dsfsdf	sdrer	09/21/2016	rere	srer	0.00
sdfsdf dsfsdf	sdrersdsdf	02/25/2018	rere	srer	0.00
sdfsdf dsfsdf	rererere	02/25/2018	rere	srer	0.00
sdfsdf dsfsdf	rerererefsdf	02/25/2018	rere	srer	0.00
shilpi	5767	07/02/2018	545654	rishav	0.00
vaja fa	789	06/23/2018	789	Dinesh Verma	0.00



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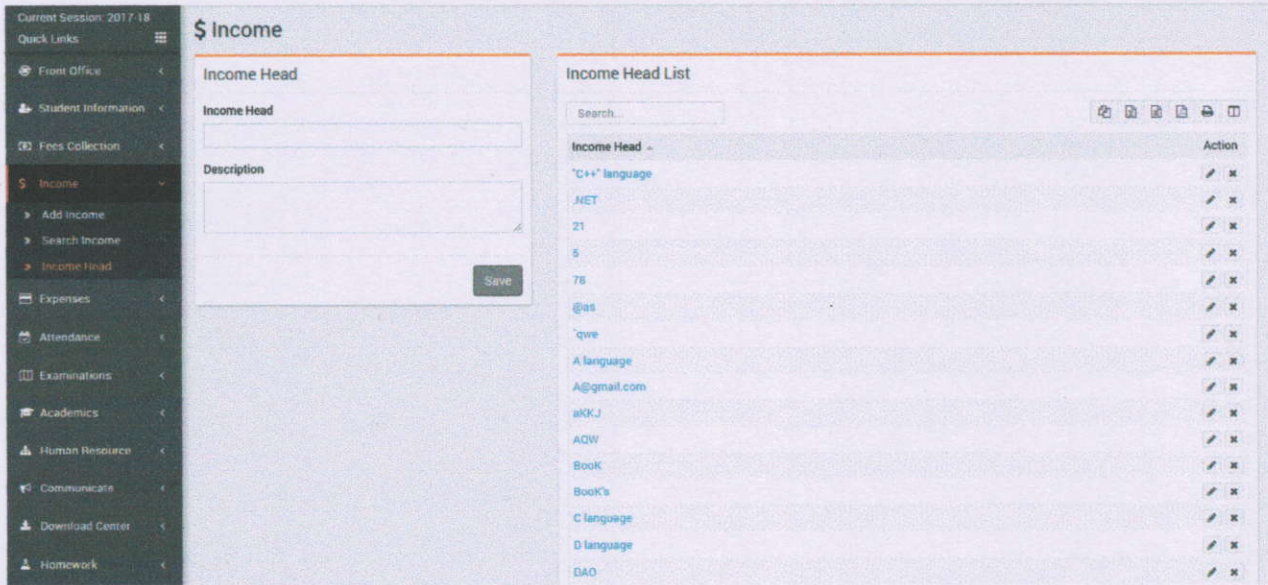
Income

This module has 3 sections -

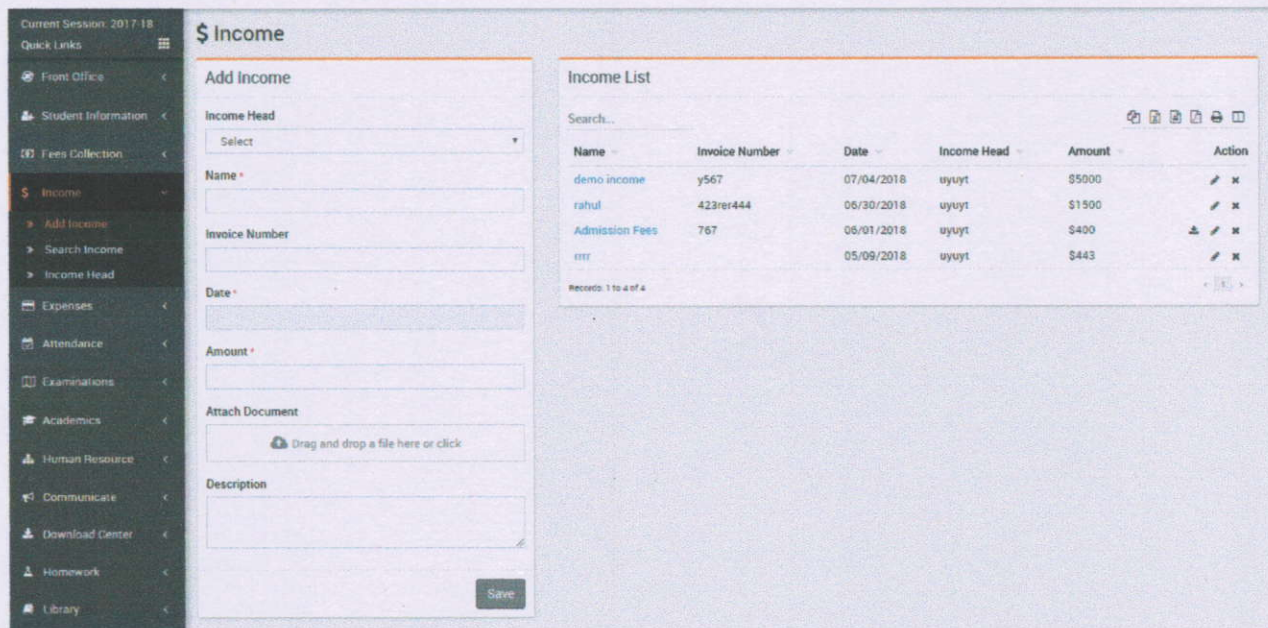
1. Add Income
2. Search Income
3. Income Head

First we will create our **Income Head** then we will **Add** our daily/monthly **Incomes** then we will **Search** our **Income**.

- **Income Head-** Go to **Income > Income Head** enter **Income Head** and its **Description** then click on **Save** button. All Income head can be see right side of this page.



- **Add Income-** Go to **Income > Add Income** select **Income Head** then enter **Income Name** then **Invoice Number**, **Date** of Income then **Amount** then **Attach Document** then **Description** & click on **Save** button. Recently added 10 Incomes can be see right side of this page.



- **Search Income-** Go to **Income > Search Income** to search Incomes between two dates or by a keyword select **Date From & Date To** or enter keyword then click on **Search** button, you will get the list of all Incomes related to your search criteria.



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\$ Income

Select Criteria

Date From: 08/17/2017 Date To: 07/08/2018 Search: Search by Income

Income Result

Name	Invoice Number	Income Head	Date	Amount (\$)
New Style	10	Books	05/09/2018	443
Admission Fees	767	Sell Uniform	06/01/2018	400
rahul	423rer444	salary	06/30/2018	1500
demo income	y567	Java	07/04/2018	5000
Grand Total :				\$7343.00

Expenses

This module has 3 sections -

1. Add Expense
2. Search Expense
3. Expense Head

First we will create our **Expense Head** then we will **Add** our daily/monthly **Expenses** then we will **Search** our **Expense**.

- **Expense Head-** Go to **Expenses > Expense Head** enter **Expense Head** and its **Description** then click on **Save** button. All expense head can be see right side of this page.

Expenses

Expense Head

Expense Head *

Description

Save

Expense Head List

Expense Head	Action
Staff Salary	✎ ✕
Stationery Purchase	✎ ✕
Miscellaneous	✎ ✕
Books	✎ ✕

Records: 1 to 4 of 4

- **Add Expense-** Go to **Expenses > Add Expense** select **Expense Head** then enter expense **Name** then **Invoice Number**, **Date** of expense then **Amount** then **Attach Document** then **Description** & click on **Save** button. Recently added 10 expenses can be see right side of this page.



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The screenshot shows the 'Expenses' module interface. On the left is a navigation sidebar with 'Expenses' selected. The main area is split into two panels. The left panel is the 'Add Expense' form, which includes fields for 'Expense Head' (a dropdown menu), 'Name', 'Invoice Number', 'Date', 'Amount', and a section for 'Attach Document' with a file upload icon and text 'Drag and drop a file here or click'. There is also a 'Description' text area and a 'Save' button at the bottom right. The right panel is the 'Expense List' table, which has a search bar and a table with columns: Name, Invoice Number, Date, Expense Head, Amount, and Action. The table contains several rows of expense data.

Name	Invoice Number	Date	Expense Head	Amount	Action
test	90	07/05/2018	Miscellaneous	\$2000.00	✎ ✕
bata	24	01/24/2018	Stationery Purchase	\$1000.00	✎ ✕
Miss Sukla	11	05/09/2017	Staff Salary	\$250.00	✎ ✕
Patrick Schultz	120	05/05/2017	Staff Salary	\$1000.00	✎ ✕
Peter Nest	14	03/10/2017	Staff Salary	\$2000.00	✎ ✕
Patrick Schultz	15	03/09/2017	Staff Salary	\$2000.00	✎ ✕
Peter Nest	130	02/15/2017	Staff Salary	\$2000.00	✎ ✕

- **Search Expense-** Go to **Expenses > Search Expense** to search expenses between two dates or by a keyword select **Date From & Date To** or enter keyword then click on **Search** button, you will get the list of all expenses related to your search criteria.

The screenshot shows the search interface for the 'Expenses' module. It features a 'Q Select Criteria' section with 'Date From' (08/17/2017), 'Date To' (07/08/2018), and a 'Search' field. Below this is the 'Expense Result' table, which lists search results with columns for Name, Invoice Number, Expense Head, Date, and Amount (\$). A 'Grand Total' of \$3600.00 is shown at the bottom right of the table.

Name	Invoice Number	Expense Head	Date	Amount (\$)
Robin		Staff Salary	08/31/2017	300.00
Jaidev		Staff Salary	08/31/2017	300.00
bata	test34rrr	Stationery Purchase	01/24/2018	1000.00
test	9lty	Miscellaneous	07/05/2018	2000.00
Grand Total :				\$3600.00

Attendance

This module has 3 sections -

1. Student Attendance
2. Attendance By Date
3. Attendance Report

First we will enter **Student Attendance** then we will search student attendance for a particular date or we can get whole month students **Attendance Report**.

- **Student Attendance-** Go to **Attendance > Student Attendance** select **Class** then **Section** then **Attendance Date** then click **Search** button. Now below you can see list of students & attendance options like **Present, Late, Absent** etc. Select the attendance for students then click on **Submit Attendance** button. To enter National Holiday or Sunday select **Mark as holiday** button then **Submit Attendance** button. Note that is attendance is already submitted for a date then you can only edit attendance.



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Current Session: 2017-18

Attendance

Q Select Criteria

Class: Class 6, Section: A, Attendance Date: 07/07/2018

Student List

#	Admission Number	Roll Number	Name	Attendance	Note
1	rahul	asd	rarer serer	Present	
2	sdier	rere	sdfdsfe dsfsdf	Present	
3	sdresdsfsdf	rere	sdfdsfe dsfsdf	Present	
4	rererere	rere	sdfdsfe dsfsdf	Present	
5	rerererefsdf	rere	sdfdsfe dsfsdf	Present	
6	6A1001		Manish Shingh	Present	
7	31	31	313 13	Present	
8	9333242	fsdfsaf	ankit	Present	
9	9091	201834	gautam rrrr	Present	
10	101010	101010	rahul agrawal	Present	

- Attendance By Date- Go to **Attendance > Attendance By Date** to check attendance for a particular date select **Class** then **Section** then **Date** then click on **Search** button.

Current Session: 2017-18

Attendance

Q Select Criteria

Class: Class 6, Section: A, Attendance Date: 04/02/2016

Attendance List

#	Admission No	Roll No	Student Name	Attendance
1	1001		Edward Thomas	Present
2	1002		Nicolas Fleming	Late
3	1003		Kevin Bush	Present
4	1004		Robin Peterson	Absent
5	1005		Simon Pattinson	Present
6	1006		Laura Clinton	Present
7	1007		David Heart	Present

- Attendance Report- Go to **Attendance > Attendance Report** to check attendance for a whole month select **Class** then **Section** then **Month** then click **Search** button.

Current Session: 2017-18

Attendance

Q Select Criteria

Class: Class 6, Section: A, Month: May, Year: 2018

Student Attendance Report

Present: P, Late: L, Absent: A, Holiday: H, Half Day: F

Student / Date	%	P	L	A	H	F	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
							Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	
rarer serer	100	3	0	0	0	0						P																		
sdfdsfe dsfsdf	100	1	2	0	0	0						P																		
sdfdsfe dsfsdf	100	2	0	0	0	1						P																		

[Handwritten Signature]
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Examinations



This module has 4 sections -

1. Exam List
2. Exam Schedule
3. Marks Register
4. Marks Grade

First we will prepare **Marks Grade** then create exam in **Exam List** then enter **Exam Schedule** then enter marks in **Marks Register**. Note that there is no need to prepare **Marks Grade** if your Institution is not following **Grading System** in exams. Just leave **Marks Grade** & don't make any entry in it.

- **Marks Grade-** Go to **Examination > Marks Grade** enter **Grade Name, Percent From, Percent Upto, Description** & click on **Save** button. All the grades can be see at right side of this page.

The screenshot shows the 'Examinations' module interface. On the left is a sidebar with navigation options: Front Office, Student Information, Fees Collection, Income, Expenses, Attendance, Examinations (selected), Exam List, Exam Schedule, Marks Register, Marks Grade, Academics, and Human Resource. The main content area is titled 'Examinations' and contains two panels. The left panel is 'Add Grade' with fields for Grade Name, Percent From, Percent Upto, and Description, and a Save button. The right panel is 'Grade List' showing a table of grades.

Grade Name	Percent From(%)	Percent Upto(%)	Action
A++	91.00	100.00	[Edit] [Delete]
A+	76.00	90.00	[Edit] [Delete]
A	61.00	75.00	[Edit] [Delete]
B	41.00	60.00	[Edit] [Delete]
C	0.00	40.00	[Edit] [Delete]

- **Exam List-** Go to **Examination > Exam List** enter **Exam Name, Note** & click **Save** button. All the exams can be see at the right side of this page, you can also check exam status by clicking **View Status** button.

The screenshot shows the 'Examinations' module interface. On the left is a sidebar with navigation options: Front Office, Student Information, Fees Collection, Income, Expenses, Attendance, Examinations (selected), Exam List, Exam Schedule, Marks Register, Marks Grade, Academics, and Human Resource. The main content area is titled 'Examinations' and contains two panels. The left panel is 'Add Exam' with fields for Name and Note, and a Save button. The right panel is 'Exam List' showing a table of exams.

Name	Action
Unit Test - April	[Edit] [Delete] [View Status]
Unit Test - May	[Edit] [Delete] [View Status]
Unit Test - June	[Edit] [Delete] [View Status]
Unit Test - July	[Edit] [Delete] [View Status]
Unit Test - August	[Edit] [Delete] [View Status]
Unit Test - September	[Edit] [Delete] [View Status]
Half Yearly Exam	[Edit] [Delete] [View Status]
Unit Test - November	[Edit] [Delete] [View Status]
Unit Test - December	[Edit] [Delete] [View Status]
Unit Test - January	[Edit] [Delete] [View Status]
Unit Test - February	[Edit] [Delete] [View Status]
Main Exam	[Edit] [Delete] [View Status]

- **Exam Schedule-** Go to **Examination > Exam Schedule** this section has two parts 1) Adding/Editing Exam Schedule 2) Viewing existing Exam Schedule.

For **Adding/Editing Exam Schedule** click on **Add** button then on next page select **Exam Name, Class, Section** then you will get all Subjects now enter **Date, Exam Start Time, Exam End Time, Exam Room, Exam Subject Full Marks, Exam Subjects Minimum Passing Marks** & click on **Submit** button to save exam Schedule.



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Examinations

Q Select Criteria

Exam Name: Unit Test - April | Class: Class 6 | Section: A

Exam Schedule

Subject	Date	Start Time	End Time	Room	Full Marks	Passing Marks
Mathematics (Th.)	04/28/2016	09:30 AM	10:00 AM	111	10	4
Science (Th.)	04/28/2016	10:30 AM	11:00 AM	111	10	4
Social Studies (Th.)	04/28/2016	11:30 AM	12:00 PM	111	10	4
Arts (Th.)	04/28/2016	12:30 AM	01:00 PM	111	10	4
English (Th.)	04/28/2016	01:30 PM	02:00 PM	111	10	4
Drawing (Fr.)	04/28/2016	02:30 AM	03:00 PM	Drawing Hall	10	5

Submit

For viewing existing **Exam Schedule** (go to **Examination > Exam Schedule**) select **Class**, **Section** then click **Search** button, you will see all exams under this Class-Section now click **View** to see **Exam Schedule**.

Exam Unit Test - May

Class: Class 6(A)

Subject	Date	Start Time	End Time	Room	Full Marks	Passing Marks
Maths (Th.)	05/30/2016	11:00 AM	11:30 AM	111	10	4
Science (Th.)	05/30/2016	12:30 PM	01:00 PM	111	10	4

Records: 1 to 2 of 2

Cancel

- **Marks Register-** Go to **Examination > Marks Register** Marks Register section has two parts 1) Adding/Editing exam marks 2) Viewing exam marks.

For **Adding/Editing Exam Marks** click on **Add** button then on next page select **Exam Name**, **Class**, **Section** then you will get all students list now enter marks for all the exam subjects & click on **Save** button to submit marks.



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Current Session: 2017-18
Quick Links

- Front Office
- Student Information
- Fees Collection
- Income
- Expenses
- Attendance
- Examinations
 - Exam List
 - Exam Schedule
 - Marks Register
 - Marks Grade
- Academics
- Human Resource
- Communicate

Examinations

Q Select Criteria

Exam Name: Unit Test - April Class: Class 6 Section: --Select--

Fill Marks

Admission No	Roll No	Student	Mathematics (Th: 4/10)	Science (Th: 4/10)	Social Studies (Th: 4/10)	Arts (Th: 4/10)	English (Th: 4/10)	Drawing (Pr: 5/10)
1001		Edward Thomas	Abs 9.20	Abs 9.70	Abs 9.50	Abs 8.90	Abs 9.10	Abs 9.20
1002		Nicolas Fleming	Abs 7.60	Abs 8.70	Abs 5.70	Abs 6.40	Abs 6.50	Abs 5.00
1003		Kevin Bush	Abs 2.30	Abs 5.60	Abs 4.50	Abs 6.30	Abs 0.00	Abs 7.10

For viewing Exam Marks (go to Examination > Marks Register) select Exam Name, Class, Section to see marks list.

Current Session: 2017-18
Quick Links

- Front Office
- Student Information
- Fees Collection
- Income
- Expenses
- Attendance
- Examinations
 - Exam List
 - Exam Schedule
 - Marks Register
 - Marks Grade
- Academics
- Human Resource
- Communicate
- Download Center
- Homework
- Library

Examinations

Q Select Criteria + Add

Exam Name: Unit Test - April Class: Class 6 Section: A

Marks Register Download PDF

Admission No	Roll No	Student	Father Name	Mathematics (Th: 4/10)	Science (Th: 4/10)	Social Studies (Th: 4/10)	Arts (Th: 4/10)	English (Th: 4/10)	Drawing (Pr: 5/10)	Grand Total	Percent	Result
1001		Edward Thomas	Olivier Thomas	9.20	9.70	9.50	8.90	9.10	9.20	55.6 /60	92.67%	Pass
1002		Nicolas Fleming	Dorian Thomas	7.60	8.70	5.70	6.40	6.50	5.00	39.9 /60	66.50%	Pass
1003		Kevin Bush	Tom Bush	2.30	5.60	4.50	6.30	ABS	7.10	25.8 /60	43.00%	Fail
1004		Robin Peterson	Lucas Peterson	6.50	8.10	7.20	6.40	5.20	7.10	40.5 /60	67.50%	Pass
1005		Simon Pattinson	Arno Pattinson	5.60	5.40	3.10	4.60	7.40	5.10	31.2 /60	52.00%	Fail
1006		Laura Clinton	Michael Clinton	8.40	8.60	9.20	9.70	9.60	9.90	55.4 /60	92.33%	Pass
1007		David Heart	Glenn Heart	6.20	6.50	5.30	4.80	7.10	7.00	36.9 /60	61.50%	Pass
1008		Emma Lynch	Bryan Lynch	5.40	5.60	7.20	8.40	7.60	7.70	41.9 /60	69.83%	Pass
1009		Alice Nicholson	Arthur Nicholson	ABS	ABS	ABS	ABS	5.60	6.40	12 /60	20.00%	Fail
1010		Benjamin Gates	Nathan Gates	6.20	4.50	8.20	4.70	7.10	7.60	38.3 /60	63.83%	Pass

Academics

This module has 7 sections -

1. Class Timetable
2. Assign Class Teacher
3. Assign Subjects
4. Subjects
5. Class
6. Sections
7. Promote Students

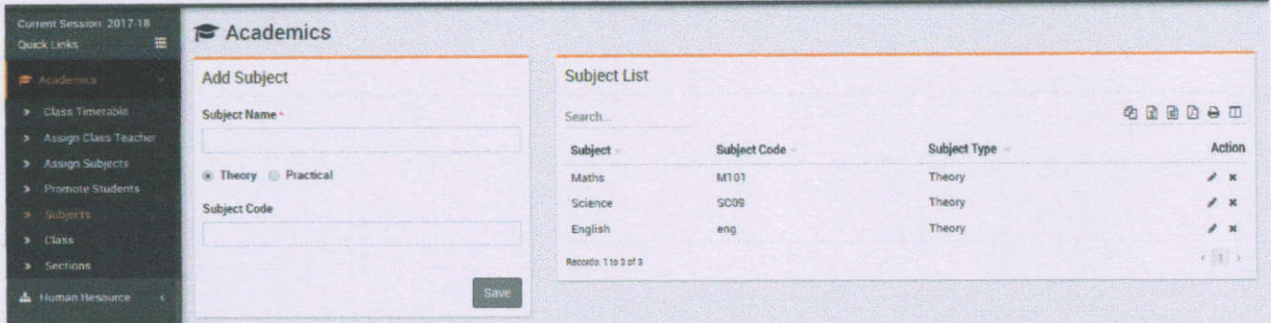
We have already described few section of **Academics Module** during **Steps to Setup** your Institution , but now we will understand completely **Academics** module sections. First we will create **Sections** then **Classes** then **Assign Class Teacher** on class-sections then create **Subjects** then **Assign Subjects & Teachers** to Class-Section then **Create Class Timetable**.

- **Sections-** Go to **Academics > Sections** enter **Section Name** & click **Save** button. All the sections can be see right side on this page.

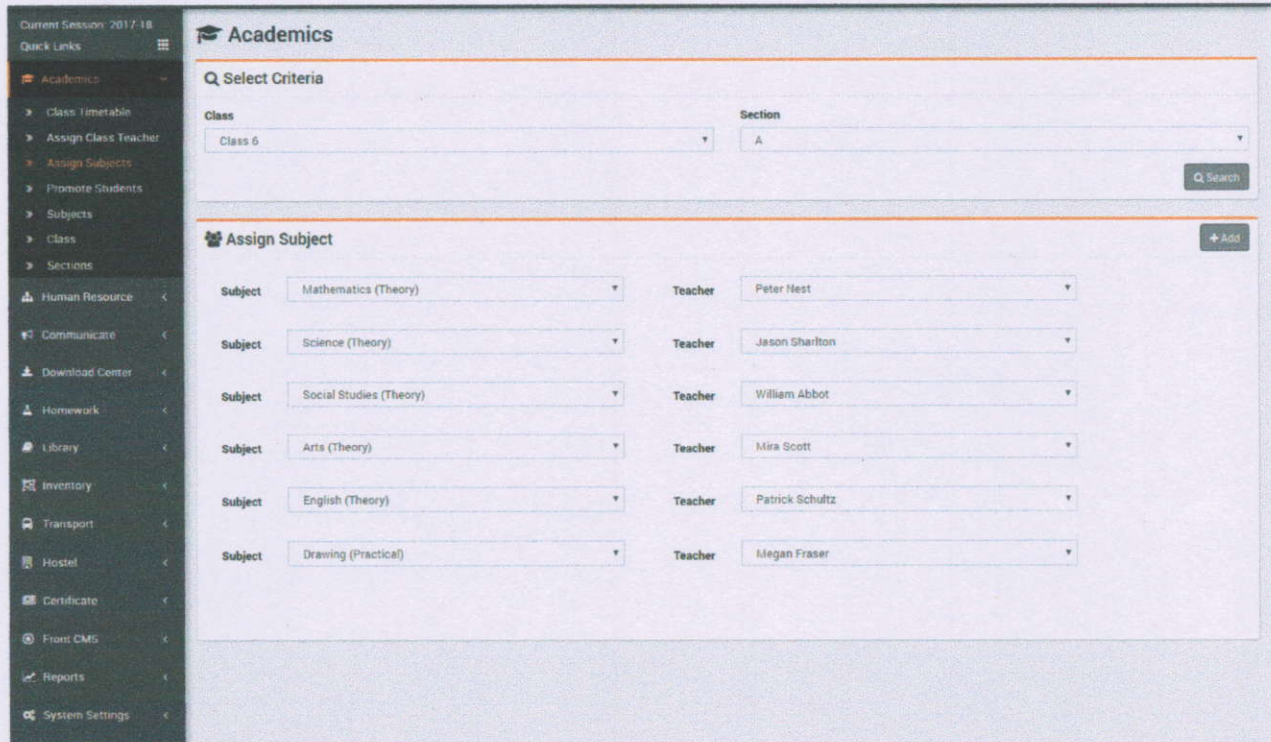


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- **Assign Subjects-** Go to **Academics > Assign Subjects** select **Class, Section** then click **Search** button. Now select **Subject & Teacher**. For adding more **Subject & Teacher** click on **Add** button & select **Subject & Teacher**, finally click on **Save** button to **Save** assigned Subjects & Teachers.

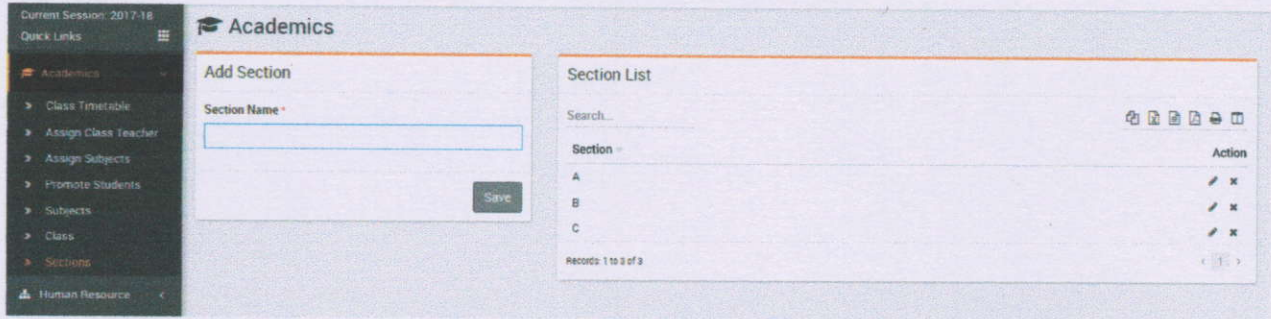


- **Class Timetable-** Go to **Academics > Class Timetable** Class Timetable has two parts 1) **Adding/Editing class timetable** 2) **Viewing class timetable**.

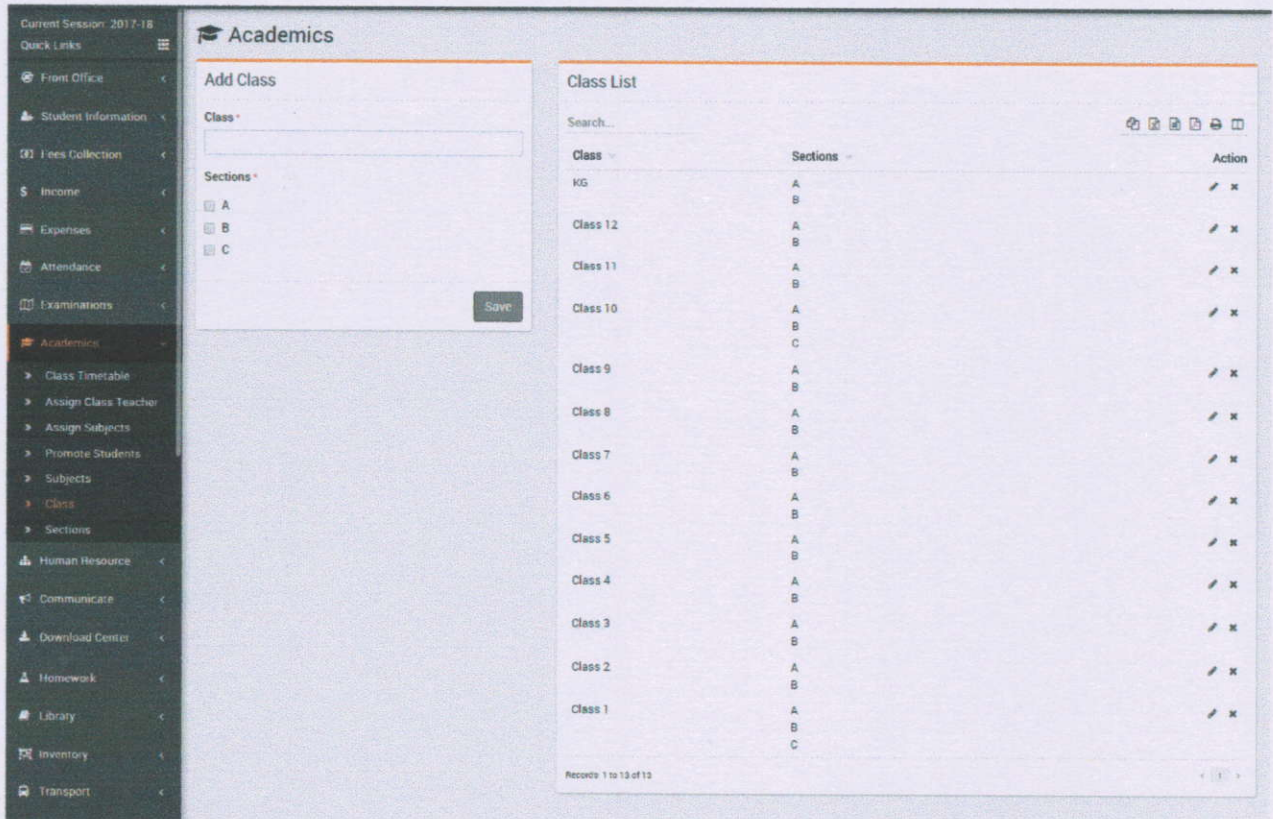
For **Adding/Editing Class Timetable** click on **Add** button then on next page select **Class, Section, Subject** & click **Search** button then you will get 7 days list now enter **Start Time, End Time, Room No** for each days & click on **Save** button to save timetable.

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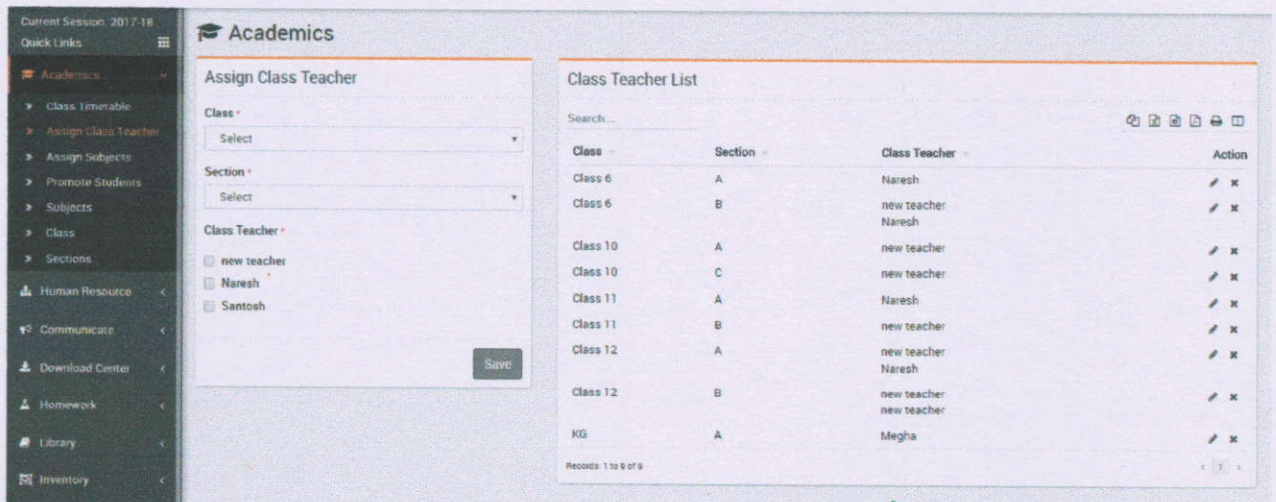




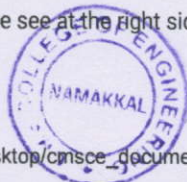
- **Class-** Go to **Academics > Class** enter **Class Name** then select **Sections** under this Class then click **Save** button. All the **Classes** and their **Sections** can be see at right side of this page.



- **Assign Class Teacher-** Go to **Academics > Assign class Teacher** select **Class** then select **Section** then select **Class Teachers** for this Class Section then click **Save** button. All the **Class-Section** and their **Class Teachers** can be see at right side of this page.



- **Subjects-** Go to **Academics > Subjects** enter **Subject Name**, **Subject Type** (Theory/Practical), **Subject Code** then click **Save** button. All the subjects can be see at the right side of this page.



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Academics

Q Select Criteria

Class: Class 6 | Section: A | Subject: Mathematics (Theory) [Search]

Class Timetable

Day	Start Time	End Time	Room No
Monday	09:00 AM	10:00 AM	111
Tuesday	09:00 AM	10:00 AM	111
Wednesday	09:00 AM	10:00 AM	111
Thursday	09:00 AM	10:00 AM	111
Friday	09:00 AM	10:00 AM	111
Saturday	09:00 AM	10:00 AM	111
Sunday			Enter Room No

For viewing Class Timetable (go to **Academics > Class Timetable**) select **Class, Section** & click **Save** button to see class timetable.

Academics

Q Select Criteria [Add] [Search]

Class: Class 6 | Section: A

Class Timetable

Subject	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mathematics	09:00 AM - 10:00 AM Room No: 111	09:00 AM - 10:00 AM Room No: 111	09:00 AM - 10:00 AM Room No: 111	09:00 AM - 10:00 AM Room No: 111	09:00 AM - 10:00 AM Room No: 111	09:00 AM - 10:00 AM Room No: 111	Not Scheduled
Science	10:00 AM - 11:00 AM Room No: 111	10:00 AM - 11:00 AM Room No: 111	10:00 AM - 11:00 AM Room No: 111	10:00 AM - 11:00 AM Room No: 111	10:00 AM - 11:00 AM Room No: 111	10:00 AM - 11:00 AM Room No: 111	Not Scheduled
Social Studies	11:00 AM - 12:00 PM Room No: 111	11:00 AM - 12:00 PM Room No: 111	11:00 AM - 12:00 PM Room No: 111	11:00 AM - 12:00 PM Room No: 111	11:00 AM - 12:00 PM Room No: 111	11:00 AM - 12:00 PM Room No: 111	Not Scheduled
Arts	12:00 PM - 01:00 PM Room No: 111	12:00 PM - 01:00 PM Room No: 111	12:00 PM - 01:00 PM Room No: 111	12:00 PM - 01:00 PM Room No: 111	12:00 PM - 01:00 PM Room No: 111	12:00 PM - 01:00 PM Room No: 111	Not Scheduled
English	01:00 PM - 02:00 PM Room No: 111	01:00 PM - 02:00 PM Room No: 111	01:00 PM - 02:00 PM Room No: 111	01:00 PM - 02:00 PM Room No: 111	01:00 PM - 02:00 PM Room No: 111	Not Scheduled	Not Scheduled
Drawing	02:00 PM - 02:40 PM Room No: Drawing Hall	02:00 PM - 02:40 PM Room No: Drawing Hall	02:00 PM - 02:40 PM Room No: Drawing Hall	02:00 PM - 02:40 PM Room No: Drawing Hall	02:00 PM - 02:40 PM Room No: Drawing Hall	Not Scheduled	Not Scheduled

- Promote Students-** Go to **Student Information > Promote Students** select **Class** and **Section** and click on **Search** button to get student list under this class-section. Here you can see every student has Current Result column with Pass / Fail and Next Session Status column with Continue / Leave options and three drop down to select Promote In Session, Class, Section just above the student list.

Now let's understand how Promote Student works. Promoting students to next session and class-section depends on two things, 1). Student is pass or fail in main examination and 2). Student will be continue in Institution or leaving from Institution . If student is pass and will continue to Institution , only then student will be promoted to next session and class-section. If student is fail and continue to Institution then students will be promoted to next session but class-section will be remain as it is. If student is pass but leaving to student then student will not be promoted to next session nor promoted to next class-section. This is the whole mechanism of Promote Student. automatically manage promotion of session and class-section. To promote students first select Promote In Session, Class, Section and for every student select Current Result pass or fail and Next Session Status continue or leave and click on Promote button from bottom right.



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Current Session: 2017-18

Quick Links

- Student Information
- Student Details
- Student Admission
- Student Categories
- Promote Students
- Fees Collection
- Expenses
- Attendance
- Examinations
- Academics
- Download Center
- Library
- Transport
- Hostel
- Communicate
- Reports
- System Settings
- Hostel
- Communicate
- Reports

Student Information

Q Select Criteria

Class: Section:

Promote Students In Next Session

Promote In Session: Class: Section:

Admission No	Student Name	Father Name	Date Of Birth	Current Result	Next Session Status
1001	Edward Thomas	Olivier Thomas	09/06/2005	Pass Fail	Continue Leave
1002	Nicolas Fleming	Dorian Thomas	01/01/1970	Pass Fail	Continue Leave
1003	Kevin Bush	Tom Bush	09/07/2006	Pass Fail	Continue Leave
1004	Robin Peterson	Lucas Peterson	01/01/1970	Pass Fail	Continue Leave
1005	Simon Pattinson	Aino Pattinson	11/01/2006	Pass Fail	Continue Leave
1006	Laura Clinton	Michael Clinton	05/07/2006	Pass Fail	Continue Leave
1007	David Heart	Glenn Heart	01/01/1970	Pass Fail	Continue Leave
1008	Emma Lynch	Bryan Lynch	01/01/1970	Pass Fail	Continue Leave
1009	Alice Nicholson	Arthur Nicholson	02/01/2006	Pass Fail	Continue Leave
1010	Benjamin Gates	Nathan Gates	01/01/1970	Pass Fail	Continue Leave

Human Resource

This module has 11 sections -

1. Staff Directory
2. Staff Attendance
3. Staff Attendance Report
4. Payroll
5. Payroll Report
6. Approve Leave Request
7. Apply Leave
8. Leave Type
9. Department
10. Designation
11. Disabled Staff

In Human Resource we will manage all activities of Institution staff (not student or parent or guardian) from Principal to Owner to Peon or any Institution member even he/she using or not using application. First we will add Department, Designation, Leave Types then we will add Staff Member from Staff Directory then we will manage day by day Staff Attendance then manage Payroll/Salary of staff then Apply or Approve Leave Request.

- **Department-** Go to **Human Resource > Department** enter **Department Name** then click **Save** button. All existing Departments can be see right side of this page.

Current Session: 2017-18

Quick Links

- Human Resource
- Staff Directory
- Staff Attendance
- Staff Attendance Report
- Payroll
- Payroll Report
- Approve Leave Request
- Apply Leave
- Leave Type
- Department
- Designation
- Disabled Staff

Human Resource

Add Department

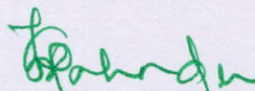
Name:

Department List

Search:

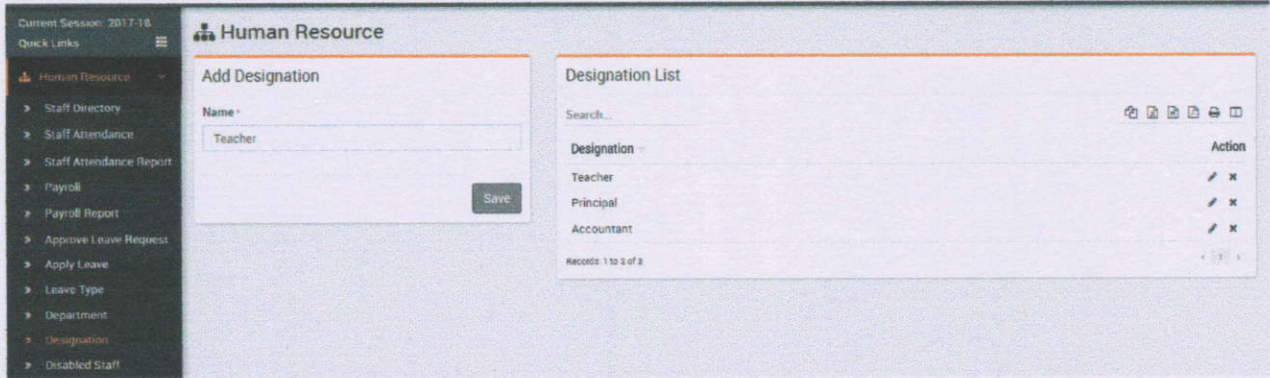
Name	Action
Faculty	<input type="checkbox"/> <input type="checkbox"/>
Account	<input type="checkbox"/> <input type="checkbox"/>
test departmentgdy	<input type="checkbox"/> <input type="checkbox"/>
training	<input type="checkbox"/> <input type="checkbox"/>
Library	<input type="checkbox"/> <input type="checkbox"/>

Records 1 to 5 of 5

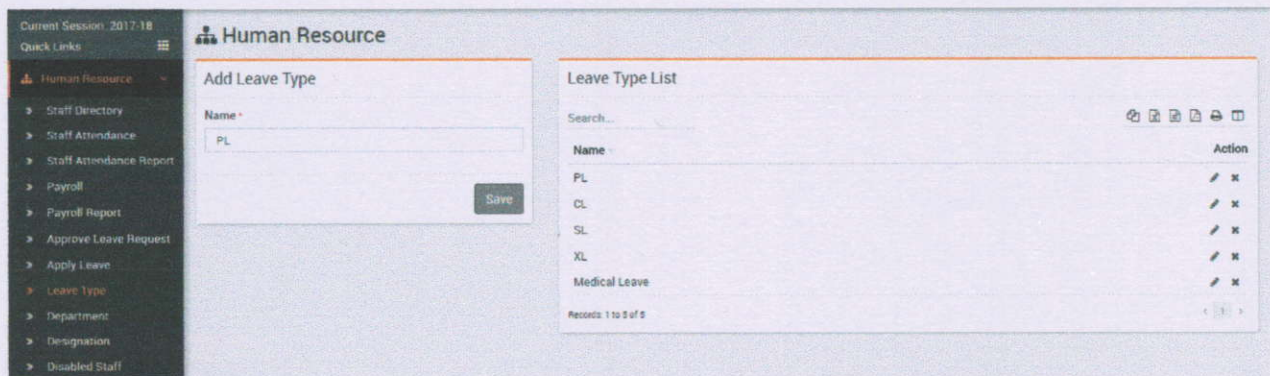


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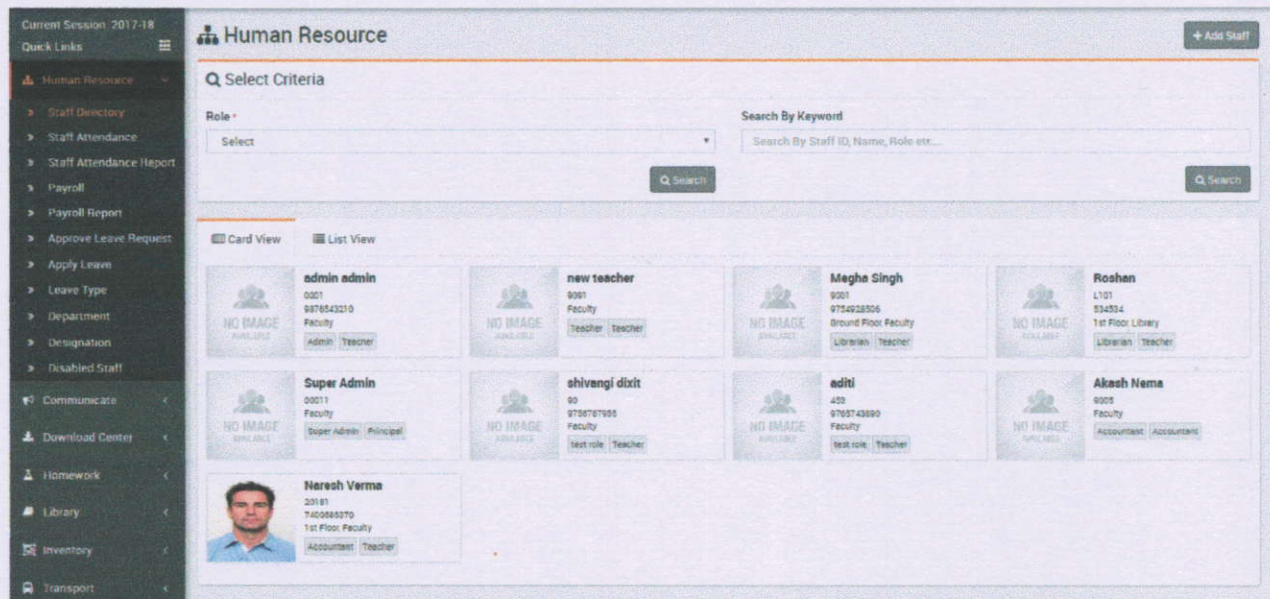
- **Designation-** Go to **Human Resource > Designation** enter **Designation Name** then click **Save** button. All existing Designation can be see right side of this page.



- **Leave Type-** Go to **Human Resource > Leave Type** enter **Leave Type Name** then click **Save** button. All existing **Leave Type** can be see right side of this page.



- **Staff Directory-** Go to **Human Resource > Staff Directory** here you can search all active staff members. You can filter staff members by Role or search by any keyword. You can also see staff directory in two views Card View or List View.



You can edit any staff by clicking on **Edit** button on Staff Card. To view staff details/profile click on **View** button present on staff card. Staff profile provides 360* view of staff including complete profile, payroll, payslip, allotted/apply/approved leaves, monthly/yearly attendance, uploaded documents and timeline. After staff retirement or reliving you can **Disable** staff from top right down hand red icon button. After disabling staff, staff profile is marked as red color in background and its login to also being disabled. Disabled staff can be seen in Human Resource > Disabled Staff. You can also add staff leaving date and resignation letter from staff Edit. Staff can be deleted after disabling staff.




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Current Session: 2018-19

Quick Links

- Front Office
- Student Information
- Fees Collection
- Income
- Expenses
- Attendance
- Examinations
- Academics
- Human Resource
 - Staff Directory
 - Staff Attendance
 - Staff Attendance Report
 - Payroll
 - Payroll Report
 - Approve Leave Request
 - Apply Leave
 - Leave Type
 - Department
 - Designation
 - Disabled Staff

Human Resource



Dinesh Gupta

Staff ID	1001
Role	Teacher
Designation	Teacher
Department	Teching
EPF No	3425425
Basic Salary	12000
Contract Type	Permanent
Work Shift	Morning
Location	Ground Floor
Date Of Joining	11-07-2018

Profile	Payroll	Leaves	Attendance	Documents	Timeline
Phone	944645645642				
Emergency Contact Number	5564564564				
Email	dinesh@gmail.com				
Gender	Male				
Date Of Birth	15-02-2018				
Marital Status	Single				
Father Name	Manish Gupta				
Mother Name	Neha Gupta				
Qualification	B.Ed				
Work Experience	2 yrs				
Note	referred by principal				

Address	
Current Address	23 Ashok Vihar
Permanent Address	23 Ashok Vihar

Bank Account Details	
Account Title	Dinesh Gupta
Bank Name	State Bank Of India
Bank Branch Name	Ashok Vihar
Bank Account Number	5425252
IFSC Code	2352352

Social Media Link	
Facebook URL	https://www.facebook.com/hello
Twitter URL	https://www.facebook.com/hello
LinkedIn URL	https://www.facebook.com/hello
Instagram URL	https://www.facebook.com/hello

To add new staff member click on **+ Add Staff** button from top right corner of this page. Enter **Staff ID**, select **Role** (roles can be manage from System Settings > Roles Permission), **Designation**, **Department**, **First Name**, **Last Name**, **Father Name**, **Mother Name**, **Gender**, **Marital Status**, **Date Of Birth**, **Date Of Joining**, **Phone**, **Emergency Contact Number**, **Email**, **Photo**, **Current Address**, **Permanent Address**, **Qualification**, **Work Experience**, **Note**, **EPF No** (Employee Provident Fund Number), **Basic Salary**, **Contract Type**, **Work Shift**, **Location**, **Number Of Leaves**, **Bank Account Title**, **Bank Account Number**, **Bank Name**, **IFSC Code**, **Bank Branch Name**, **Facebook URL**, **Twitter URL**, **LinkedIn URL**, **Instagram URL**, **Upload Resume**, **Joining Letter** and **Other Documents** then click on **Save** button.




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Current Session: 2017-18
Quick Links

- Human Resource
- Staff Directory
- Staff Attendance
- Staff Attendance Report
- Payroll
- Payroll Report
- Approve Leave Request
- Apply Leave
- Leave Type
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- Disabled Staff
- Communicate
- Download Center
- Homework
- Library
- Inventory
- Transport
- Hostel
- Certificate

Human Resource

Basic Information

Staff ID *	Role *	Designation	Department
<input type="text"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>
First Name *	Last Name	Father Name	Mother Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender *	Marital Status	Date Of Birth *	Date Of Joining
<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>
Phone	Emergency Contact Number	Email *	Photo
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Drag and drop a file here or click"/>
Current Address		Permanent Address	
<input type="text"/>		<input type="text"/>	
Qualification	Work Experience	Note	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Add More Details

Payroll

EPF No	Basic Salary	Contract Type
<input type="text"/>	<input type="text"/>	<input type="text" value="Select"/>
Work Shift	Location	
<input type="text"/>	<input type="text"/>	

Leaves

PL	CL	SL
<input type="text" value="Number of Leaves"/>	<input type="text" value="Number of Leaves"/>	<input type="text" value="Number of Leaves"/>
XL	Medical Leave	
<input type="text" value="Number of Leaves"/>	<input type="text" value="Number of Leaves"/>	

Bank Account Details

Account Title	Bank Account Number	Bank Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
IFSC Code	Bank Branch Name	
<input type="text"/>	<input type="text"/>	

Social Media Link

Facebook URL	Twitter URL
<input type="text"/>	<input type="text"/>
Linkedin URL	Instagram URL
<input type="text"/>	<input type="text"/>

Upload Documents

#	Title	Documents	#	Title	Documents
1.	Resume	<input type="text" value="Drag and drop a file here or click"/>	2.	Joining Letter	<input type="text" value="Drag and drop a file here or click"/>
3.	Other Documents	<input type="text" value="Drag and drop a file here or click"/>			

- **Staff Attendance**- Go to **Human Resource > Staff Attendance** here you can record staff attendance. Select Staff **Role** and **Attendance Date** then click on **Search** button. Now can see staff list, select attendance radio button for **Present/Late/Absent/Half Day** and enter any **Note** then click on **Save Attendance** button to submit attendance. If you mark selected date as Holiday then check button **Mark As Holiday**. If attendance has been already submitted then you will get message of "Attendance Already Submitted You Can Edit Record" in this case you can still edit exiting attendance.

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file:///C:/Users/CHIPTRONEX/Desktop/cmsce_documentation/index.html

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deduction for this staff) then in Payroll Summary column enter any tax if applied then finally click on **Calculate** button to calculate Net Salary amount then click on **Save** button to save this salary generation.

ATTENDANCE	Month	P	L	A	F	H	V
	June	0	0	0	0	0	0
	May	1	0	0	1	2	0
	April	6	0	0	0	2	0

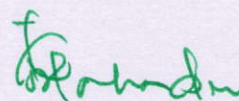
Earning	Deduction	Payroll Summary(\$)
HRA 500	TA 300	Basic Salary 12000
		Earning 500
		Deduction 300
		Gross Salary 12200
		Tax 0
		Net Salary 12200

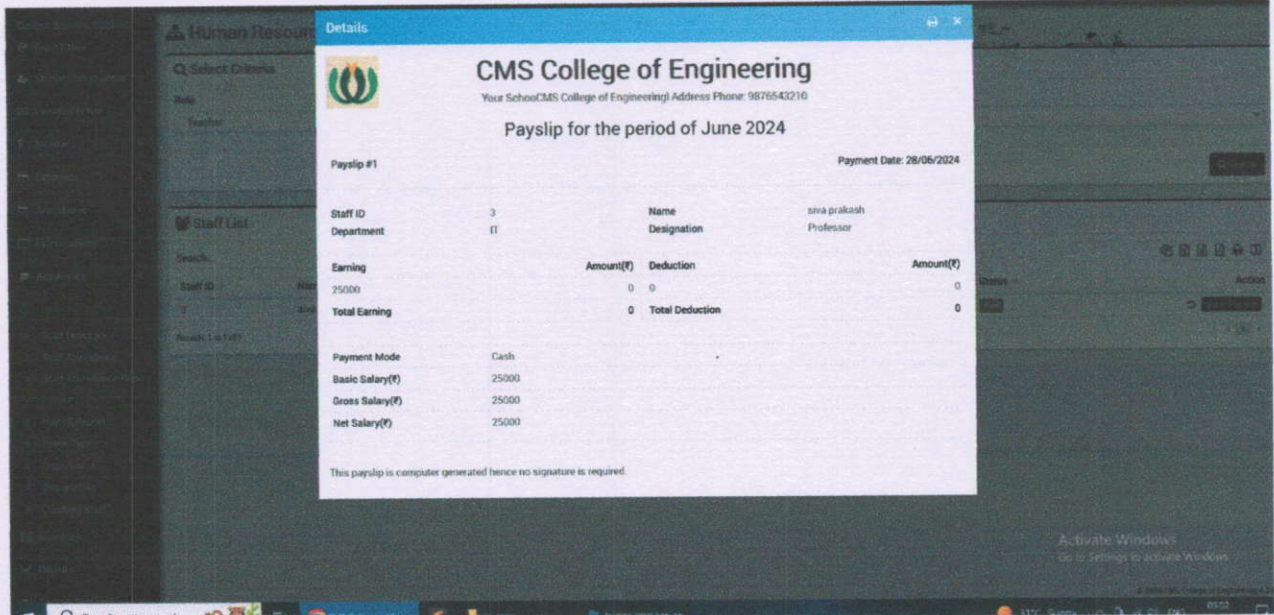
Now come again on payroll page and check this staff payroll status for same month now it should be **Generated** and in **Action** column **Proceed To Pay** button should be visible. Here click on **Proceed To Pay** button to pay generated salary to this staff. Now at Proceed To Pay modal popup window you can **Staff, Net Payment Amount, Month-Year**, select **Payment mode** through which you are paying salary, **Payment Date**, and **Note** then click on **Save** button.

Staff ID	Name	Role	Department	Designation	Phone	Status
0001	admin admin	Admin	Faculty	Teacher	9876543210	Active
9091	new teacher	Teacher	Faculty	Teacher		Active
20181	Naresh Verma	Teacher	Faculty	Teacher	7400686370	Inactive

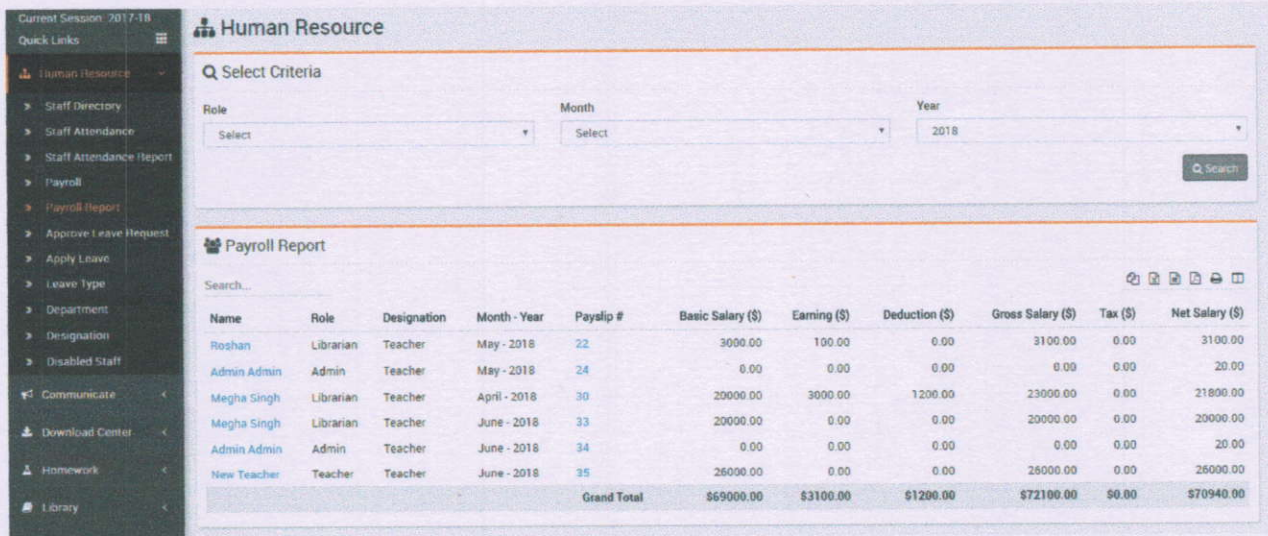
Now come again on payroll page and check this staff payroll status for the same month now it should be **Paid** and in **Action** column **View Payslip** button should be visible. Here click on **View Payslip** button to see and print payslip.




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- **Payroll Report-** Go to **Human Resource > Payroll Report** here we will check payroll report. Select **Role, Month** and **Year** then click on Search.



- **Approve Leave Request-** Go to **Human Resource > Approve Leave Request** here you can view, approve or manually submit staff leave request. Click on **View** icon button from **Action** column to see details of applied leave request. Now at this modal popup window you can see details of leave request and change its status to **Approve/Disapprove/Pending** then enter any Note then click on **Save** button.



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Human Resource

Approve Leave Request

Search...

Staff	Leave Type	Leave Date	Days	Apply Date	Status	Action
admin admin	XL	07/11/2018 - 07/13/2018	3	07/09/2018	Pending	
admin admin	PL	07/08/2018 - 07/12/2018	5	07/08/2018	Approve	
admin admin	XL	07/08/2018 - 07/19/2018	12	07/08/2018	Pending	
admin admin	XL	07/08/2018 - 07/09/2018	2	07/09/2018	Pending	
admin admin	PL	07/11/2018 - 07/20/2018	10	07/08/2018	Approve	
new teacher	PL	07/24/2018 - 07/26/2018	3	07/07/2018	Pending	
Super Admin	PL	07/09/2018 - 07/13/2018	5	07/07/2018	Approve	
Megha Singh	SL	07/25/2018 - 07/26/2018	2	07/02/2018	Pending	
Megha Singh	PL	07/25/2018 - 07/25/2018	1	07/02/2018	Pending	
Megha Singh	CL	07/19/2018 - 07/20/2018	2	07/02/2018	Pending	
Megha Singh	SL	06/29/2018 - 06/30/2018	2	06/25/2018	Pending	
Megha Singh	PL	06/27/2018 - 06/28/2018	2	06/25/2018	Pending	
aditi	SL	05/08/2018 - 05/10/2018	3	09/05/2018	Disapprove	
aditi	PL	05/08/2018 - 05/10/2018	3	05/08/2018	Approve	
aditi	CL	05/18/2018 - 05/25/2018	8	07/06/2018	Approve	
aditi	PL	05/07/2018 - 05/10/2018	4	05/07/2018	Approve	

Records: 1 to 18 of 18

To add leave request manually click on **Add Leave Request** button from top right corner. Here select **Role**, **Staff Name**, **Apply Date**, **Leave Type**, **Leave Date**, **reason**, **Note**, **Attach Document** and **Status** of leave request then click on **Save** button.

Human Resource

Add Details

Role: Select

Name: Select

Apply Date: 07/09/2018

Leave Type: Select

Leave Date: 07/09/2018 - 07/09/2018

Reason:

Note:

Attach Document:

Status: Pending Approve Disapprove

Save

- Apply Leave- Go to **Human Resource > Apply Leave** here logged in staff user can apply/view leave request for his own only. To view applied leaves click on **View** icon button from **Action** column. To apply leave click on **Apply Leave** button from top right corner.

Human Resource

Leaves

Search...

Staff	Leave Type	Leave Date	Days	Apply Date	Status	Action
admin admin	XL	07/11/2018 - 07/13/2018	3	07/09/2018	Pending	
admin admin	PL	07/08/2018 - 07/12/2018	5	07/08/2018	Approve	
admin admin	XL	07/08/2018 - 07/19/2018	12	07/08/2018	Pending	
admin admin	XL	07/08/2018 - 07/09/2018	2	07/09/2018	Pending	
admin admin	PL	07/11/2018 - 07/20/2018	10	07/08/2018	Approve	

Records: 1 to 5 of 5

- Disabled Staff- Go to **Human Resource > Disabled Staff** here you can see all Disabled Staff. Click on any staff to see his/her profile. At profile page you can see **Delete Staff** button, by deleting staff all profile data will be deleted. To Enable any Disabled staff click on green color hands up icon button.



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The screenshot displays the Human Resource management interface. On the left is a navigation menu with options like Staff Directory, Payroll, and Download Center. The main area shows a profile for 'Yogesh' with fields for Staff ID (45435), Role (Admin), Designation, Department, EPF No, Basic Salary, Contract Type, Work Shift, Location, Date Of Joining (01/01/1970), and Date Of Leaving. The right sidebar contains tabs for Profile, Payroll, Leaves, Attendance, Documents, and Timeline. The Profile tab is active, showing personal details such as Phone, Emergency Contact Number, Email (yogesh@gmail.com), Gender (Male), Date Of Birth (07/11/2018), Marital Status, Father Name, Mother Name, Qualification, Work Experience, and Note. Below this are sections for Address (Current and Permanent), Bank Account Details (Account Title, Bank Name, Bank Branch Name, Bank Account Number, IFSC Code), and Social Media Link (Facebook URL, Twitter URL, LinkedIn URL, Instagram URL).

Download Center

This module has 5 sections -

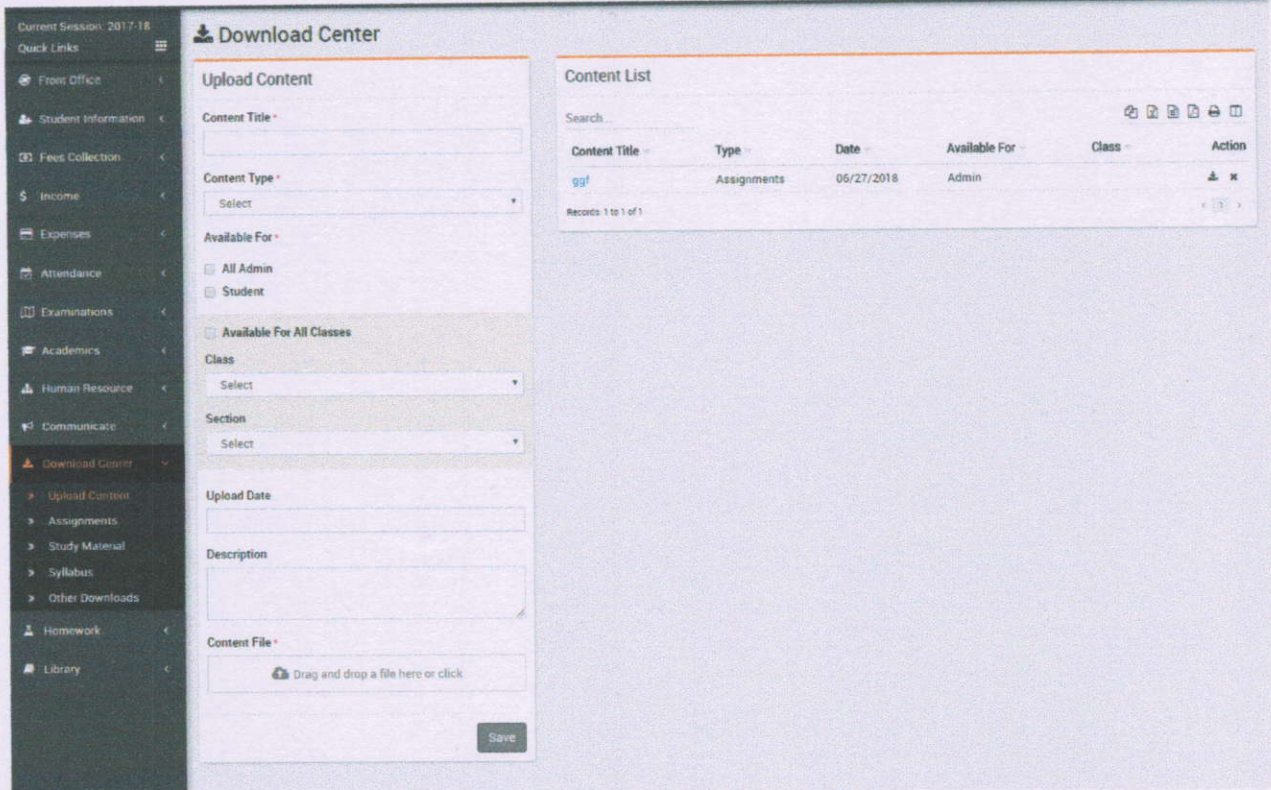
1. Upload Content
2. Assignments
3. Study Material
4. Syllabus
5. Other Downloads

In **Download Center** we will upload all content from **Upload Content** section under four content types **Assignments, Study Material, Syllabus, Other Download** & rest of four sections are used for viewing uploaded content under these content types.

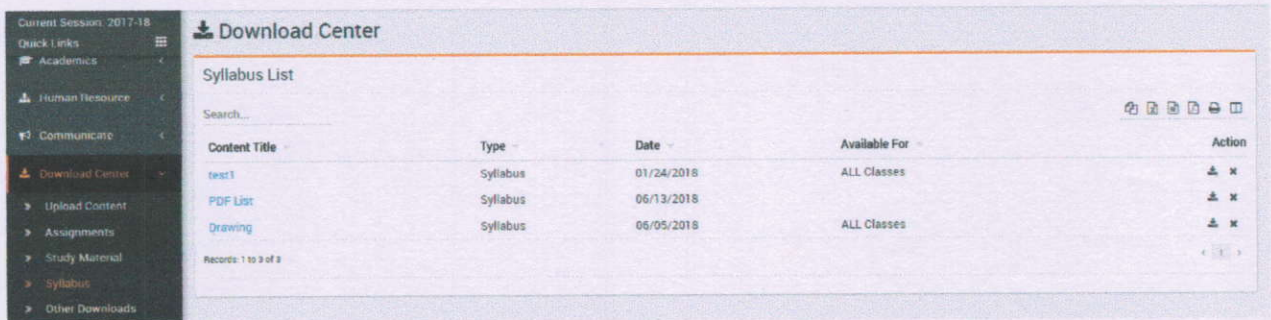
- **Upload Content**- Go to **Download Center > Upload Content** enter **Content Title, Content Type, Available For, Class, Upload Date, Description, Select File** & click **Save** button. Recently uploaded 10 contents can be see right side at this page. You can download content by clicking **Download** button in action column.



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- **Assignments-** Go to **Download Center > Assignments** all the content uploaded under Assignments content type can be see at this page.
- **Study Material-** Go to **Download Center > Study Material** all the content uploaded under Study Material content type can be see at this page.
- **Syllabus-** Go to **Download Center > Syllabus** all the content uploaded under Syllabus content type can be see at this page.



- **Other Downloads-** Go to **Download Center > Other Downloads** all the content uploaded under Other Downloads content type can be see at this page.

Homework

This module has 2 sections -

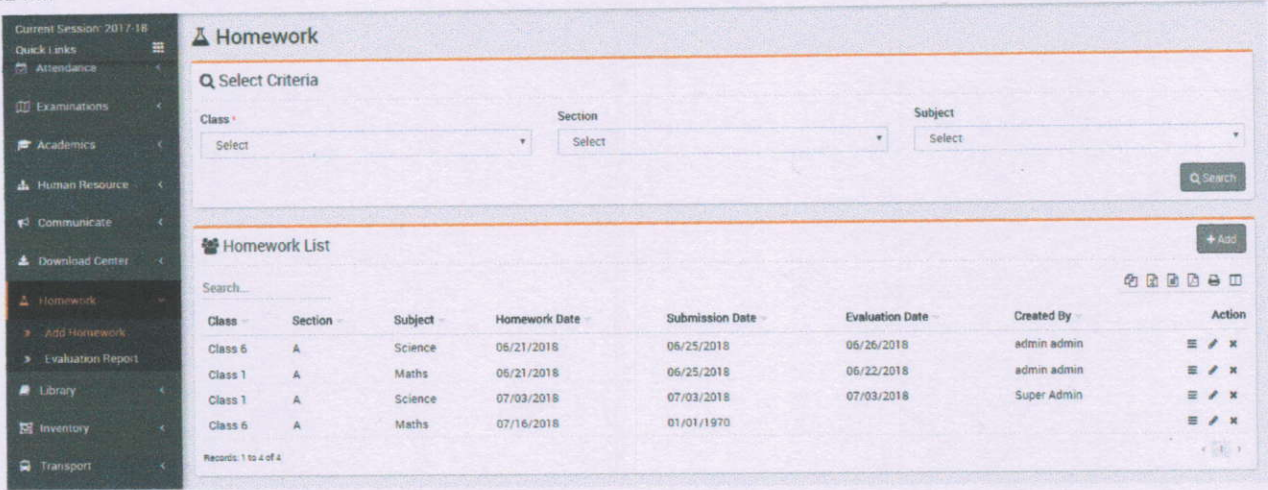
1. Add Homework
2. Evaluation Report

Here Teachers can create Homework for their Class-Section. After creating homework teachers can evaluate homework for class-section students that who has completed homework or not completed. First we will **Add Homework** then we will evaluate homework.

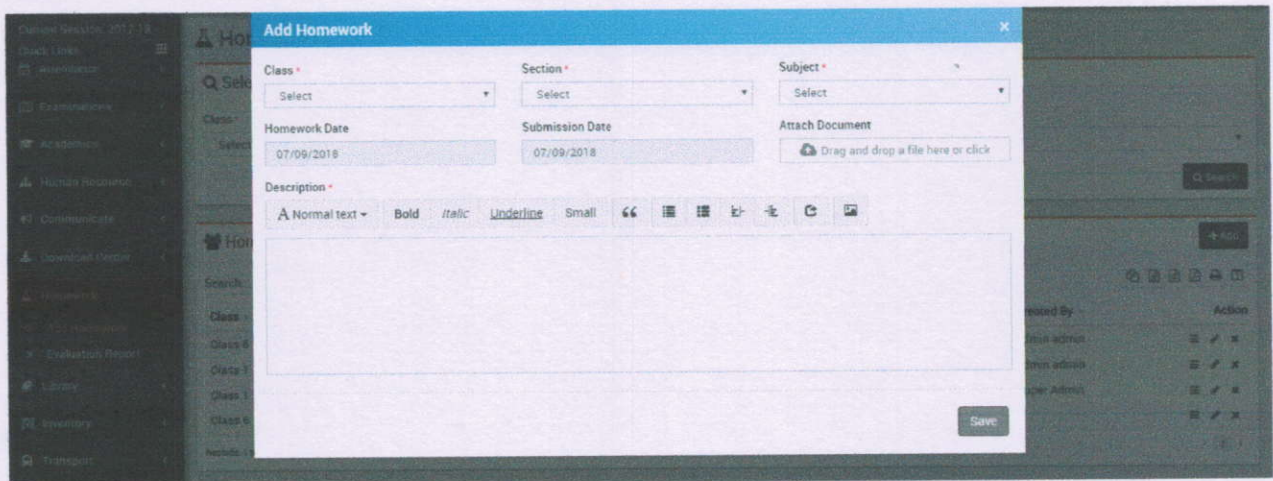
- **Homework-** Go to **Homework > Add Homework** Here you can see all previously created homework and search them different criteria.



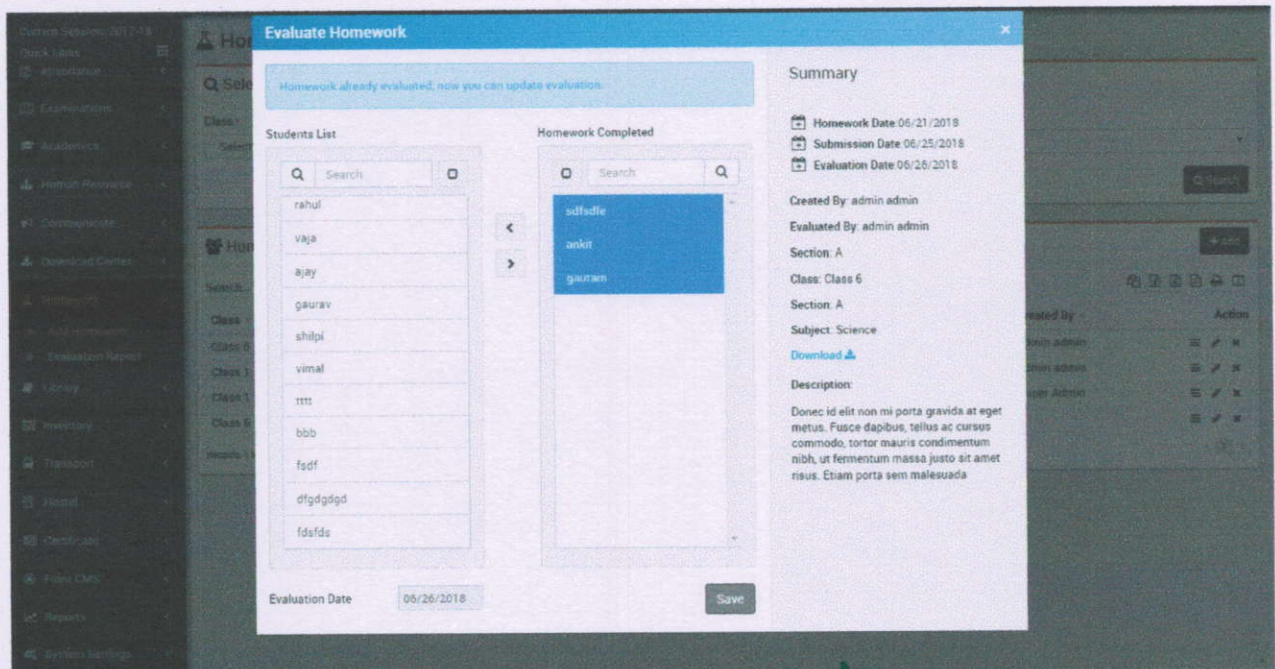
[Handwritten Signature]
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To add new Homework click on **+ Add** button to open Add Homework modal window. Here enter **Class, Section, Subject, Homework Date, Submission Date, Attach Document** and **Description** then click on **Save** button.



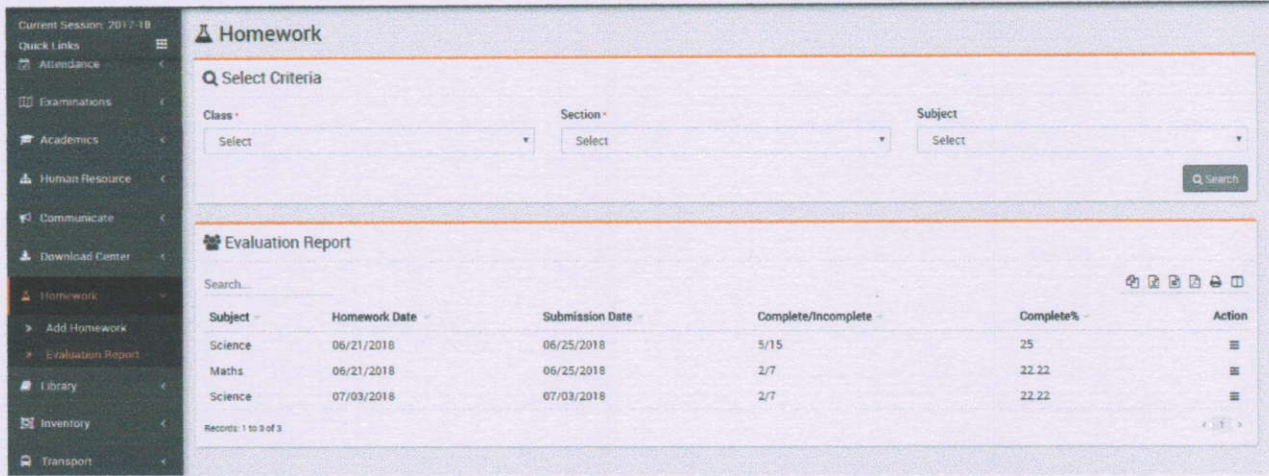
To evaluate homework click on **View** button from **Action** column to open Evaluate homework modal window. Here from left **Student List** select student who has completed this homework and move them to **Homework Completed List** then select **Evaluation Date** then click on **Save** button.



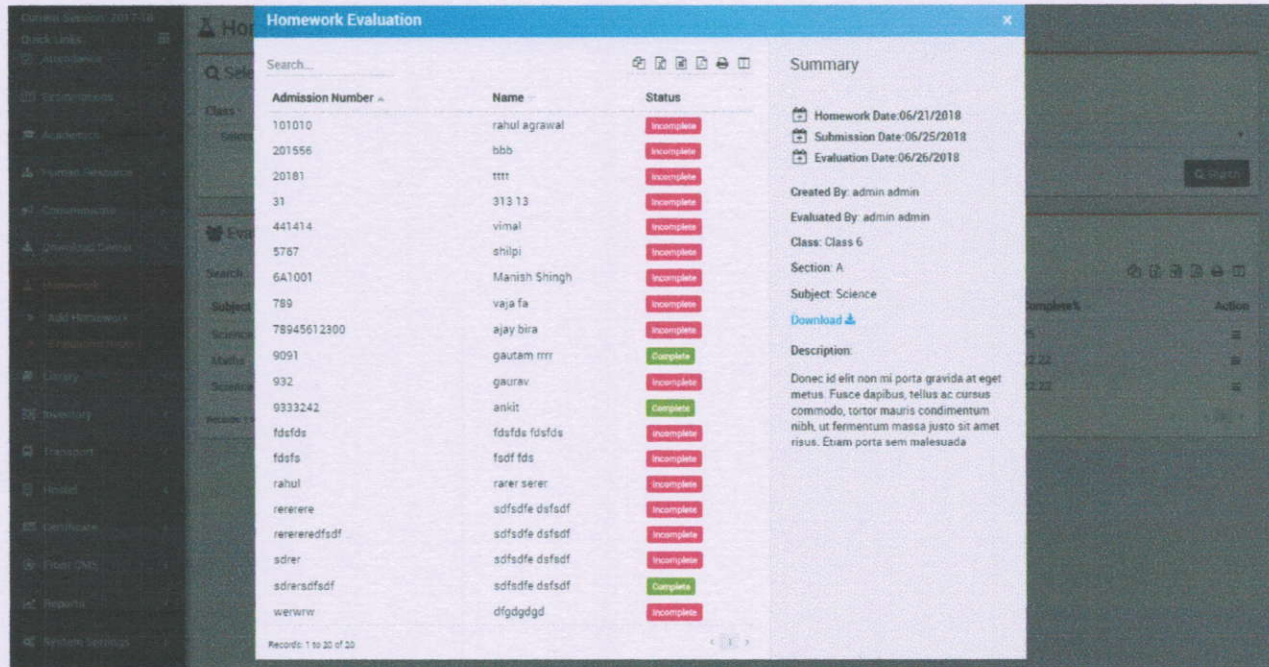
- **Evaluation Report-** Go to **Homework > Evaluation Report** Here You can search Homework Evaluation Report in different criteria.



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To see report details that how many students have completed homework or not click on View button from Action column.



Inventory

This module has 6 sections -

1. Issue Item
2. Add Item Stock
3. Add Item
4. Item Category
5. Item Store
6. Item Supplier

First we will create our **Item Category** then **Item Store** then **Item Supplier** then we will add **Item** then **Item Stock** then we will **Issue Items** to any staff members.

- **Item Category-** Go to **Inventory > Item Category** enter **Item Category** and its **Description** then click on **Save** button. All Item Category can be see right side of this page.



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The screenshot shows the 'Inventory' section with the 'Add Item Category' form on the left and the 'Item Category List' table on the right. The form includes fields for 'Item Category', 'Description', and a 'Save' button. The table lists two categories: 'Sports1' and 'Bat', each with edit and delete icons.

- **Item Store-** Go to **Inventory > Item Store** enter **Item Store Name**, **Item Stock Code** and **Description** then click on **Save** button. All Item Store can be see right side of this page.

The screenshot shows the 'Inventory' section with the 'Add Item Store' form on the left and the 'Item Store List' table on the right. The form includes fields for 'Item Store Name', 'Item Stock Code', 'Description', and a 'Save' button. The table lists two stores: 'Kamal' with stock code 205 and 'Vimal' with stock code 201, each with edit and delete icons.

- **Item Supplier-** Go to **Inventory > Item Supplier** enter **Item Supplier Name**, **Phone**, **Email**, **Address** then enter **Contact Person Name**, **Phone**, **Email** and **Description** then click on **Save** button. All Item Supplier can be see right side of this page.

The screenshot shows the 'Inventory' section with the 'Add Item Supplier' form on the left and the 'Item Supplier List' table on the right. The form includes fields for 'Name', 'Phone', 'Email', 'Address', 'Contact Person Name', 'Contact Person Phone', 'Contact Person Email', 'Description', and a 'Save' button. The table lists several suppliers with their contact details and addresses, each with edit and delete icons.

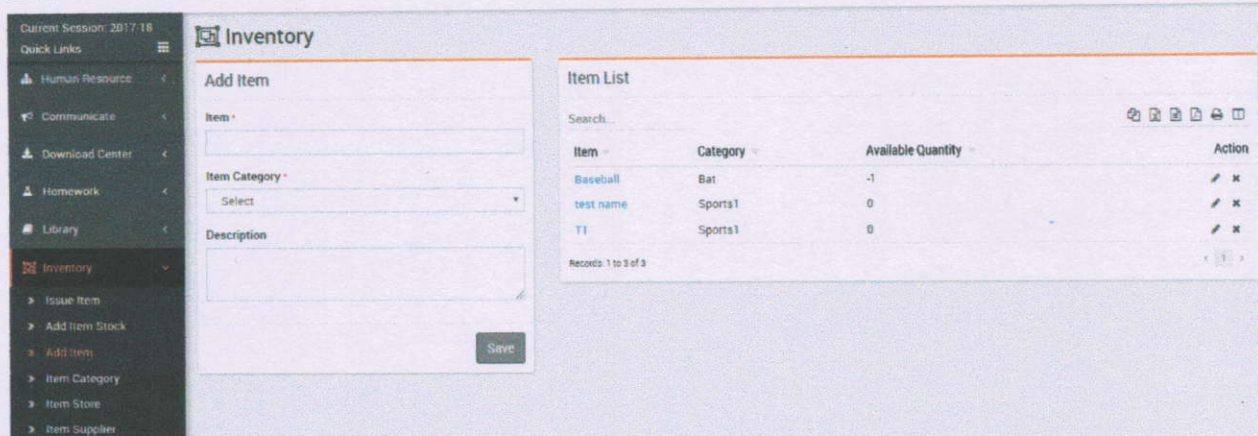
- **Add Item-** Go to **Inventory > Add Item** enter **Item Name**, select **Item Category** and **Description** then click on **Save** button. All Items can be see right side of this page.



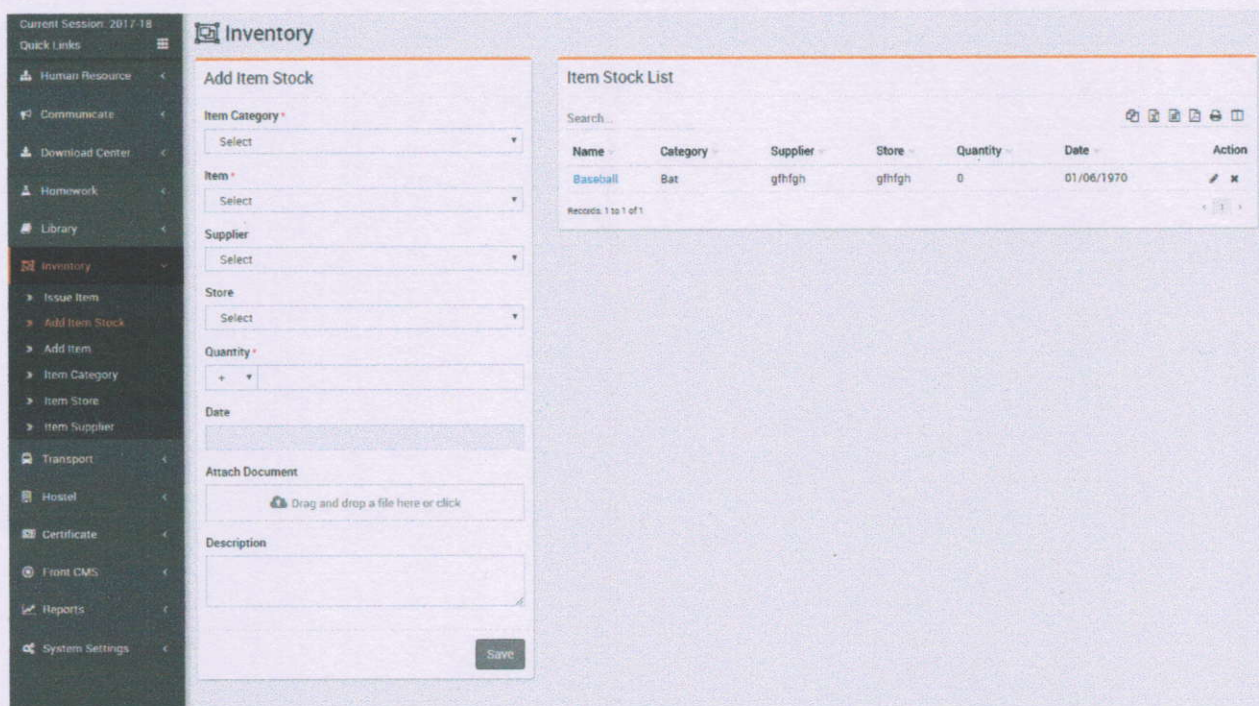
Dr. K. Mahadevan

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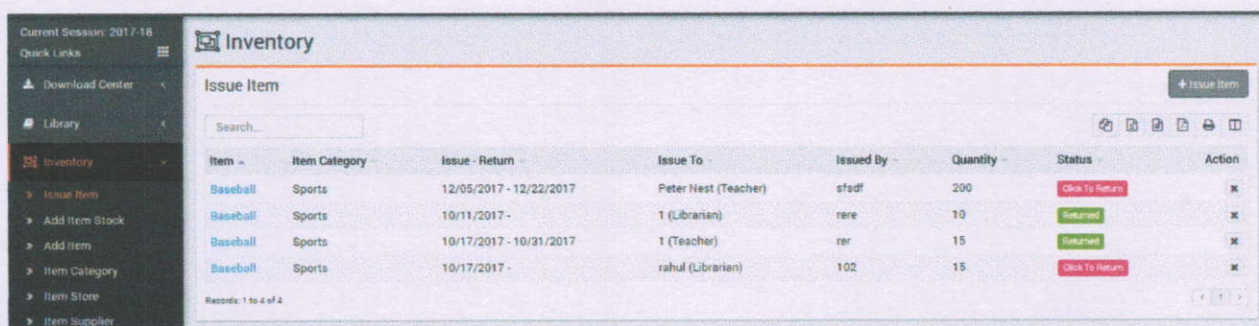
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- **Add Item Stock**- Go to **Inventory > Add Item Stock** select **Item Category, Item, Supplier, Store** then enter **Item Quantity, Date**, select **Attach Document** and **Description** then click on **Save** button. All Item Stock can be see right side of this page.



- **Issue Item**- Go to **Inventory > Issue Item** at this page you can see issued item status. To return an item click on **Click to Return** button from **Status** column.



To issue an item click on **Issue Item** button present on top right side of this page. Now at this page select **User Type** then select person from **Issue To** then enter name who is issuing this Item in **Issue By**, select **Issue Date, Return Date**, enter **Note** then select **Item Category, Item**, enter **Available Quantity** then click on **Save**.



[Signature]
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Reports

This module has 15 sections -

1. Student Report
2. Guardian Report
3. Student History
4. Fees Statement
5. Balance Fees Report
6. Transaction Report
7. Attendance Report
8. Exam Marks Report
9. Payroll Report
10. Staff Attendance Report
11. Homework Report
12. User Log


All the reports of other different modules are also present under this Report module.

- **Student Report-** Go to **Reports > Student Report** select **Class, Section, Category**(optional), **Gender**(optional), **RTE**(optional) click Search button. You will get all the students list details also you can download this report as PDF.

Section	Admission Number	Student Name	Father Name	Date Of Birth	Gender	Category	Mobile Number	National Identification Number	Local Identification Number	RTE
A	rahul	rarer srer	rahyl	02/21/2018	Male	General	919770227992			No
A	sdrer	adfsdfe dsfsdf	srer	02/20/2018	Male	General	919770227992			No
A	sdrersdfrd	adfsdfe dsfsdf	srer	02/20/2018	Male	General	919770227992			No
A	rerere	adfsdfe dsfsdf	srer	02/20/2018	Male	General	919770227992			No

- **Guardian Report-** Go to **Student Information > Guardian Report** here you can view student and their parent/guardian details report.




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Current Session: 2017-18
Quick Links

Front Office

Student Information

- Student Details
- Student Admission
- Student Report
- Guardian Report
- Student History
- Student Login Credential
- Student Categories
- Student House
- Disabled Students

Fees Collection

Income

Expenses

Attendance

Examinations

Academics

Human Resource

Communicate

Student Information

Select Criteria

Class * Section *

Search

Guardian Report

Search

Class (Section)	Admission Number	Student Name	Mobile Number	Guardian Name	Guardian Relation	Guardian Phone	Father Name	Father Phone	Mother Name	Mother Phone
Class 6 (A)	rahul	rarer serer	919770227992	rahyl	Father	919770227992	rahyl	919770227992	919770227992	919770227992
Class 6 (A)	sdrr	sdfsf dsfsdf	919770227992	srer	Father	919770227992	srer	919770227992	919770227992	919770227992
Class 6 (A)	sdrrsdfsf	sdfsf dsfsdf	919770227992	srer	Father	919770227992	srer	919770227992	919770227992	919770227992
Class 6 (A)	rerere	sdfsf dsfsdf	919770227992	srer	Father	919770227992	srer	919770227992	919770227992	919770227992
Class 6 (A)	rereredsdf	sdfsf dsfsdf	919770227992	srer	Father	919770227992	srer	919770227992	919770227992	919770227992
Class 6 (A)	6A1001	Manish Shingh		aaa	Father	4234234	aaa		mmm	
Class 6 (A)	31	313 13	13	31	31	31				
Class 6 (A)	9333242	ankit	9755388121	sdfsf	Father	4562345345	sdfsf	4562345345	dgsjd	9678555588
Class 6 (A)	9091	gautam rrr	9200092444	Dinesh Vermakk	Father	8823422321	Dinesh Vermakk	8823422321	Radha Vermakk	9678555588
Class 6 (A)	101010	rahul agrawal		Dinesh Verma	Father	9074370921	Dinesh Verma	9074370921	Juliette Fleming	
Class 6 (A)	789	vaja fa		Dinesh Verma	Father	9074370921	Dinesh Verma	9074370921	Juliette Fleming	
Class 6 (A)	78945612300	ajay bira		akbar	Father	78945610101	akbar	78945610101	mira	7400686370
Class 6 (A)	932	gaurav	9074370921	vijay	Father	9074370921	vijay	9074370921		
Class 6 (A)	5767	shilpi	9678678678	rishav	Father	9333424245	rishav	9333424245		
Class 6 (A)	441414	vimal		sdfsf	Father	7995555555				
Class 6 (A)	20181	ttt		ttt	Father	ttt				
Class 6 (A)	201556	bbb		bbb	Father	bbb				

Records: 1 to 17 of 17

- Student History- Go to Student Information > Student History here you can view student class and session wise history.

Current Session: 2017-18
Quick Links

Front Office

Student Information

- Student Details
- Student Admission
- Student Report
- Guardian Report
- Student History
- Student Login Credential
- Student Categories
- Student House
- Disabled Students

Fees Collection

Income

Expenses

Attendance

Examinations

Academics

Human Resource

Communicate

Student Information

Select Criteria

Class * Admission Year

Search

Student History

Search

Admission Number	Student Name	Admission Date	Class (Start - End)	Session (Start - End)	Years	Mobile Number	Guardian Name	Guardian Phone
11111111	John Doe	02/03/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919200092444	rererewrerer	rererewr
01010	ragyk agra	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	+919200092444	rrrr	9074370921
rahul	rarer serer	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	rahyl	919770227992
9744	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srer	919770227992
9744sdfsf	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srer	919770227992
9rer	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srer	919770227992
9rer	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srer	919770227992
9rerdsr	11 11	02/25/2018	Class 1 - Class 1	2017-18 - 2017-18	1	919770227992	srer	919770227992
sdrr	sdfsf dsfsdf	09/21/2016	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
sdrrsdfsf	sdfsf dsfsdf	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
rerere	sdfsf dsfsdf	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
rereredsdf	sdfsf dsfsdf	02/25/2018	Class 6 - Class 7	2017-18 - 2018-19	2	919770227992	srer	919770227992
789456	narendra modi	02/25/2018	Class 8 - Class 8	2017-18 - 2017-18	1	919770227992	Dinesh Verma	9074370921

- Fees Statement- Go to Reports > Fees Statement to get fees statement for a student. Select Class then Section then Student then click Search.



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Current Session: 2017-18

Quick Links


- Front Office
- Student Information
- Fees Collection**
 - Collect Fees
 - Search Fees Payment
 - Search Due Fees
 - Fees Statement
 - Balance Fees Report
 - Fees Master
 - Fees Group
 - Fees Type
 - Fees Discount
 - Fees Carry Forward
- Income
- Expenses
- Attendance
- Examinations

Fees Collection

Select Criteria

Class: Section: Student:

Fees Statement

	Name: ankit	Class Section: Class 6 (A)
Father Name: sdfsdf	Admission Number: 9333242	
Mobile Number: 9755388121	Roll Number: fsdfsaf	
Category: RTE	RTE: No	

Search...

Fees Group	Fees Code	Due Date	Status	Amount (\$)	Payment Id	Mode	Date	Discount (\$)	Fine (\$)	Paid (\$)	Balance (\$)
Balance Master	Previous Session Balance	07/22/2018	Paid	0.00				0.00	0.00	0.00	
Class 6 Monthly Fees	sep-month-fees	09/10/2018	Unpaid	1350.00				0.00	0.00	0.00	1350.00
Discount	tsfs			Discount of \$1200.00 Assigned							
Grand Total				\$1350.00				\$0.00	\$0.00	\$0.00	\$1350.00

- Balance Fees Report- Go to Reports > Balance Fees Report to know Total Fees, Total Paid Fees & Total Balance Fees in a particular Section, select Class then Section then click on Search button.

Current Session: 2017-18

Quick Links

- Front Office
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 - Fees Master
 - Fees Group
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 - Fees Discount
 - Fees Carry Forward
- Income
- Expenses
- Attendance
- Examinations
- Academics
- Human Resource
- Communicate
- Download Center
- Homework

Fees Collection

Select Criteria

Class: Section:

Student Fees Report

Search...

Student Name	Admission Number	Roll Number	Father Name	Total Fees (\$)	Discount (\$)	Fine (\$)	Paid Fees (\$)	Balance (\$)
rarer serer	rahu	asd	rahy	1773.00	0.00	0.00	1473.00	300.00
sdfsdf dsfsdf	sdrer	rere	srer	1773.00	5.00	0.00	59.00	1709.00
sdfsdf dsfsdf	sdrersdfsdf	rere	srer	1350.00	0.00	0.00	0.00	1350.00
sdfsdf dsfsdf	rereere	rere	srer	1250.00	0.00	0.00	0.00	1250.00
sdfsdf dsfsdf	rereeredfsdf	rere	srer	1350.00	0.00	0.00	0.00	1350.00
Manish Shingh	6A1001		aaa	1350.00	0.00	0.00	0.00	1350.00
313 13	31	31		1350.00	0.00	0.00	0.00	1350.00
ankit	9333242	fsdfsaf	sdfsdf	1350.00	0.00	0.00	0.00	1350.00
gautam rrr	9091	201834	Dinesh Vermakk	1350.00	0.00	0.00	0.00	1350.00
rahul agrawal	101010	101010	Dinesh Verma	1350.00	0.00	0.00	0.00	1350.00
vaja fa	789	789	Dinesh Verma	1350.00	0.00	0.00	0.00	1350.00
ajay bira	78945612300	78945612300	akbar	1350.00	0.00	0.00	0.00	1350.00
gaurav	932	9320	vijay	1350.00	0.00	0.00	0.00	1350.00
shilpi	5767	545654	rishav	1350.00	0.00	0.00	0.00	1350.00
Grand Total				\$19746.00	\$5.00	\$0.00	\$1532.00	\$18209.00

- Transaction Report- Go to Reports > Transaction Report to get all the transactions under fees collection & expense can be search here. Select Date From, Date To & click Search button to get all the transactions.

Current Session: 2018-19

Quick Links

- Hostel
- Communicate
- Reports**
 - Student Report
 - Fees Statement
 - Balance Fees Report
 - Transaction Report
 - Attendance Report
 - Exam Marks Report
 - User Log
 - System Settings

Reports

Search Transaction


Date From: Date To:

Transaction From 22/02/2018 To 11/07/2018

Search...

Payment Id	Date	Name	Class	Fees Type	Amount (\$)	Discount (\$)	Fine (\$)	Total (\$)
16/2	11/07/2018	Edward Thomas	Class 6 (A)	Transport Bus Fees	2000.00	0.00	0.00	2000.00
171/2	31/05/2018	Laura Clinton	Class 6 (A)	Transport Bus Fees	300.00	0.00	0.00	300.00
183/1		Emma Thomas	Class 6 (A)	January Month Fees	400.00	0.00	0.00	400.00
184/1	01/04/2018	Simon Peterson	Class 6 (A)	Transport Bus Fees	100.00	0.00	0.00	100.00




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Current Session: 2018-19
Quick Links

- Hostel
- Communicate
- Reports
 - Student Report
 - Fees Statement
 - Balance Fees Report
 - Transaction Report
 - Attendance Report
 - Exam Marks Report
 - User Log
- System Settings

Reports

Q Search Transaction

Date From: 22/02/2018 Date To: 11/07/2018

Transaction From 22/02/2018 To 11/07/2018 Fees Collection Details Income Details Expense Details

Search...

Income ID	Date	Income Head	Name	Amount (\$)
2	24/04/2018	Fee	Abdul	5000
Grand Total				\$5000.00

Current Session: 2018-19
Quick Links

- Hostel
- Communicate
- Reports
 - Student Report
 - Fees Statement
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 - Attendance Report
 - Exam Marks Report
 - User Log
- System Settings

Reports

Q Search Transaction

Date From: 22/02/2018 Date To: 11/07/2018

Transaction From 22/02/2018 To 11/07/2018 Fees Collection Details Income Details Expense Details

Search...

Expense Id	Date	Expense Head	Name	Amount (\$)
41	01/03/2018	Stationery Purchase	White board purchase	800.00
42	01/04/2018	Stationery Purchase	Student Stationers	1200.00
43	11/05/2018	Electricity Bill	State electricity bill	300.00
44	20/05/2018	Telephone Bill	Telecom bill	500.00
45	01/06/2018	Telephone Bill	Airtel Broadband bill	750.00
46	02/06/2018	Stationery Purchase	Various stationary purchases	600.00
47	01/07/2018	Staff Salary	Jack Martin	1250.00
Grand Total				\$5400.00

- Attendance Report- Go to **Report > Attendance Report** to check attendance for a whole month select **Class** then **Section** then **Month** then click **Search** button.

Current Session: 2017-18
Quick Links

- Front Office
- Student Information
- Fees Collection
- Income
- Expenses
- Attendance
 - Student Attendance
 - Attendance By Date
 - Attendance Report
- Examinations
- Academics
- Human Resource
- Communicate
- Download Center
- Homework
- Library
- Inventory

Attendance

Q Select Criteria

Class: Class 6 Section: A Attendance Date: 07/07/2018

Student List

#	Admission Number	Roll Number	Name	Attendance	Note
1	rahal	asd	rarer serer	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
2	sdrer	rere	sdfsdf dsfsdf	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
3	sdrerdsdf	rere	sdfsdf dsfsdf	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
4	rererere	rere	sdfsdf dsfsdf	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
5	rerererdsdf	rere	sdfsdf dsfsdf	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
6	6A1001		Manish Shingh	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
7	31	31	313 13	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
8	9333242	fsdfsaf	ankit	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
9	9091	201834	gautam rrrr	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	
10	101010	101010	rahal agrawal	<input checked="" type="radio"/> Present <input type="radio"/> Late <input type="radio"/> Absent <input type="radio"/> Half Day	

- Exam Marks Report- Go to **Reports > Exam Marks Report** to view exam marks select **Exam Name**, **Class**, **Section** to see marks list.



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Current Session: 2017-18

Quick Links

- Front Office
- Student Information
- Fees Collection
- Income
- Expenses
- Attendance
- Examinations
- Exam List
- Exam Schedule
- Marks Register
- Marks Grade
- Academics
- Human Resource
- Communicate
- Download Center
- Homework
- Library

Examinations

Q Select Criteria + Add

Exam Name: Class: Section:

Marks Register Download PDF

Admission No	Roll No	Student	Father Name	Mathematics (Th: 4/10)	Science (Th: 4/10)	Social Studies (Th: 4/10)	Arts (Th: 4/10)	English (Th: 4/10)	Drawing (Pr: 5/10)	Grand Total	Percent	Result
1001		Edward Thomas	Olivier Thomas	9.20	9.70	9.50	8.90	9.10	9.20	55.6 /60	92.67%	Pass
1002		Nicolas Fleming	Dorian Thomas	7.60	8.70	5.70	6.40	6.50	5.00	39.9 /60	66.50%	Pass
1003		Kevin Bush	Tom Bush	2.30	5.60	4.50	6.30	ABS	7.10	25.8 /60	43.00%	Fail
1004		Robin Peterson	Lucas Peterson	6.50	8.10	7.20	6.40	5.20	7.10	40.5 /60	67.50%	Pass
1005		Simon Pattinson	Arno Pattinson	5.60	5.40	3.10	4.60	7.40	5.10	31.2 /60	52.00%	Fail
1006		Laura Clinton	Michael Clinton	8.40	8.60	9.20	9.70	9.60	9.90	55.4 /60	92.33%	Pass
1007		David Heart	Glenn Heart	6.20	6.50	5.30	4.80	7.10	7.00	36.9 /60	61.50%	Pass
1008		Emma Lynch	Bryan Lynch	5.40	5.60	7.20	8.40	7.60	7.70	41.9 /60	69.83%	Pass
1009		Alice Nicholson	Arthur Nicholson	ABS	ABS	ABS	ABS	5.60	6.40	12 /60	20.00%	Fail
1010		Benjamin Gates	Nathan Gates	6.20	4.50	8.20	4.70	7.10	7.60	38.3 /60	63.83%	Pass

▪ **Payroll Report**- Go to **Student Information > Payroll Report** here you can view staff salary details report.

Current Session: 2017-18

Quick Links

- Human Resource
- Staff Directory
- Staff Attendance
- Staff Attendance Report
- Payroll
- Payroll Report
- Approve Leave Request
- Apply Leave
- Leave Type
- Department
- Designation
- Disabled Staff
- Communicate
- Download Center
- Homework
- Library

Human Resource

Q Select Criteria

Role: Month: Year:

Q Search

Payroll Report

Search...

Name	Role	Designation	Month - Year	Payroll #	Basic Salary (\$)	Earning (\$)	Deduction (\$)	Gross Salary (\$)	Tax (\$)	Net Salary (\$)
Roshan	Librarian	Teacher	May - 2018	22	3000.00	100.00	0.00	3100.00	0.00	3100.00
Admin Admin	Admin	Teacher	May - 2018	24	0.00	0.00	0.00	0.00	0.00	20.00
Megha Singh	Librarian	Teacher	April - 2018	30	20000.00	3000.00	1200.00	23000.00	0.00	21800.00
Megha Singh	Librarian	Teacher	June - 2018	33	20000.00	0.00	0.00	20000.00	0.00	20000.00
Admin Admin	Admin	Teacher	June - 2018	34	0.00	0.00	0.00	0.00	0.00	20.00
New Teacher	Teacher	Teacher	June - 2018	35	26000.00	0.00	0.00	26000.00	0.00	26000.00
Grand Total					569000.00	\$3100.00	\$1200.00	672100.00	\$0.00	\$70940.00

▪ **Staff Attendance Report**- Go to **Student Information > Staff Attendance Report** here you can view staff attendance report.

Current Session: 2017-18

Quick Links

- Human Resource
- Staff Directory
- Staff Attendance
- Staff Attendance Report
- Payroll
- Payroll Report
- Approve Leave Request
- Apply Leave
- Leave Type
- Department
- Designation
- Disabled Staff
- Communicate
- Download Center
- Homework
- Library
- Inventory
- Transport
- Hostel

Human Resource

Q Select Criteria

Role: Month: Year:

Q Search

Staff Attendance Report Present: P Late: L Absent: A Half Day: F Holiday: H

Search...

Staff / Date	%	P	L	A	F	H	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
							Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed
admin	67	1	0	1	1	0																							
admin																													
new teacher	0	0	0	0	0	0																							
Roshan	100	1	0	0	1	2																							
Super Admin	100	1	0	1	0	2																							
shivangi dixit	100	1	0	0	0	2																							
aditi	100	1	0	0	0	2																							
Naresh Verma	100	1	0	0	0	2																							



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- **Homework Report-** Go to **Student Information > Homework Report** here you can view student and their parent/guardian details report.

Subject	Homework Date	Submission Date	Complete/Incomplete	Complete%	Action
Science	06/21/2018	06/25/2018	5/14	26.32	
Maths	06/21/2018	06/25/2018	2/6	25	
Science	07/03/2018	07/03/2018	2/6	25	

- **User Log-** Go to **Reports > User Log** to view which user has been login to system at which time, from which IP Address, OS, Browser etc.

Users	Role	IP Address	Login Time	User Agent
superadmin@gmail.com	Super Admin	192.168.1.81	07/11/2018 20:40:00	Chrome 67.0.3396.99, Windows 10
admin@demotest.com	Admin	192.168.1.81	07/11/2018 20:25:24	Chrome 67.0.3396.99, Windows 10
admin@demotest.com	Admin	192.168.1.81	07/11/2018 20:00:42	Chrome 67.0.3396.99, Windows 10
superadmin@gmail.com	Super Admin	192.168.1.77	07/11/2018 19:46:02	Chrome 67.0.3396.99, Windows 10
superadmin@gmail.com	Super Admin	192.168.1.46	07/11/2018 19:41:45	Chrome 67.0.3396.99, Windows 10
superadmin@gmail.com	SuperAdmin	192.168.1.46	07/11/2018 19:40:50	Chrome 67.0.3396.99, Windows 10
superadmin@gmail.com	SuperAdmin	192.168.1.77	07/11/2018 19:39:31	Chrome 67.0.3396.99, Windows 10
admin@demotest.com	Admin	192.168.1.46	07/11/2018 18:56:12	Firefox 61.0, Windows 10
Receptionist@gmail.com	Receptionist	192.168.1.46	07/11/2018 18:25:48	Firefox 61.0, Windows 10
teacher@gmail.com	Teacher	192.168.1.81	07/11/2018 17:56:22	Firefox 61.0, Windows 10
superadmin@gmail.com	Super Admin	192.168.1.46	07/11/2018 17:51:33	Chrome 67.0.3396.99, Windows 10
teacher@gmail.com	Teacher	192.168.1.46	07/11/2018 17:45:08	Firefox 61.0, Windows 10
admin@demotest.com	Admin	192.168.1.46	07/11/2018 17:43:58	Chrome 67.0.3396.99, Windows 10
superadmin@gmail.com	Super Admin	192.168.1.77	07/11/2018 17:23:32	Chrome 67.0.3396.99, Windows 10
superadmin@gmail.com	Super Admin	192.168.1.81	07/11/2018 15:33:22	Chrome 67.0.3396.99, Windows 10
parent111	Parent	192.168.1.81	07/11/2018 14:33:32	Firefox 61.0, Windows 10
std111	Student	192.168.1.81	07/11/2018 14:32:29	Firefox 61.0, Windows 10
admin@demotest.com	Admin	192.168.1.46	07/11/2018 13:50:26	Chrome 67.0.3396.99, Windows 10

Calendar ToDo List

This module has 2 sections -

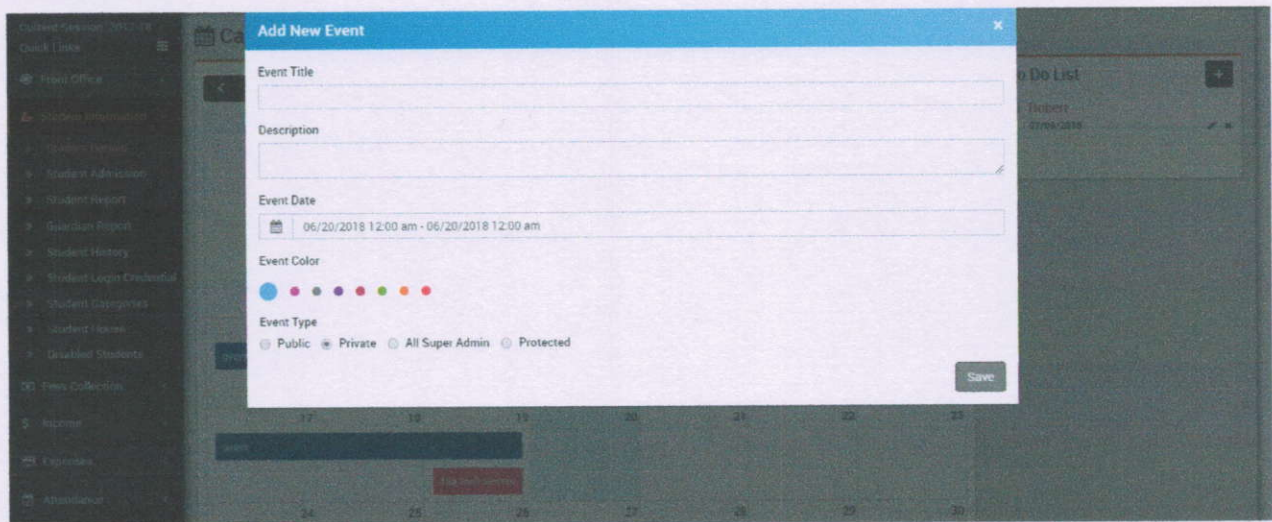
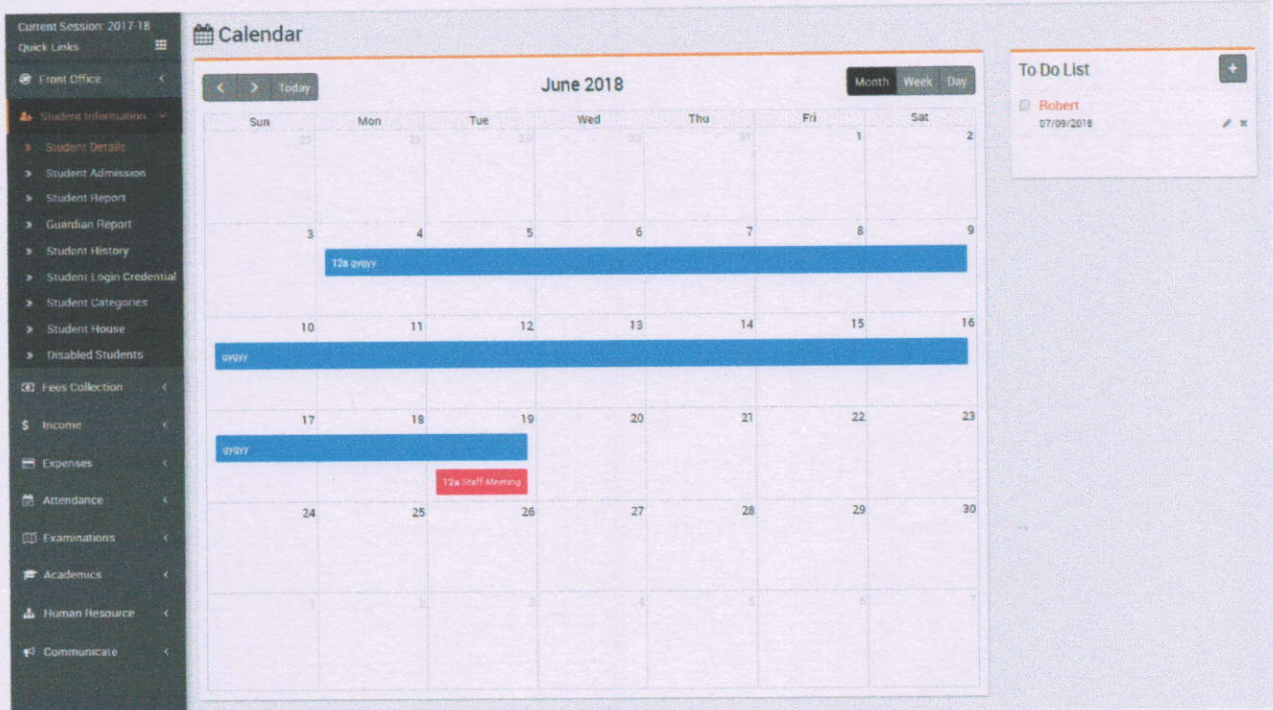
1. Calendar
2. ToDo List

In Calendar we can add personal or public events can be visible under login panels. In ToDo List we can add our personal task.

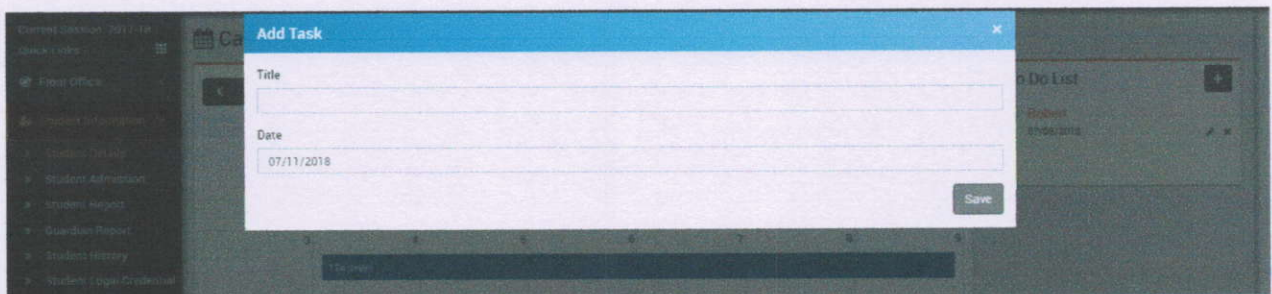
- **Calendar-** Go to **top right corner of page besides your profile icon you can see Calendar icon** now at calendar page click on any date or time frame, at this modal window enter **Event Title, Description, Event Date, Event Color** and **Event Type (Public is visible to all, Private is only you can see this event, All <your role> is this event will be visible to all users of your role, Protected that means it is visible to all staff members but not student or parent)** then click on **Save** button.



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- **ToDo List**- Go to **top right corner of page** besides your profile icon you can see **ToDo List icon**, click on **View All** button now at calendar page right side you can see all your task click on **+** icon button, at this modal window enter **Title** and **Date** then click on **Save** button.



System Settings

This module has 12 sections -

1. General Setting
2. Session Setting
3. Roles Permissions
4. Backup / Restore
5. Users



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All 12 sections of this module are mutually interdependent but need to configure to run whole system properly.

- **General Setting-** Go to **System Settings > General Setting** this section has 2 parts.
 - Updating Institution profile data
 - Updating your Institution logo

The screenshot displays the 'System Settings' interface. On the left is a sidebar with 'System Settings' expanded to 'General Setting'. The main area is titled 'System Settings' and contains a school logo with an 'Edit Logo' button. Below the logo is a placeholder for a mobile app logo with an 'Edit Mobile App Logo' button. To the right is the 'General Setting' configuration table.

Field	Value
School Name	Mount Carmel School
Address	5th Street, Banks Town, Boston, CA
Phone	761-404-1999
Email	mountcarmelmail@gmail.com
School Code	777
Session	2017-18
Session Start Month	May
Teacher Restricted Mode	Disabled
Language	English
Language RTL Text Mode	Disabled
Timezone	UTC
Date Format	mm/dd/yyyy
Currency	USD
Currency Symbol	\$
Fees Due Days	60
Mobile App Api URL	https://demo.smart-school.in/ssapi/
Mobile App Primary Color Code	#424242
Mobile App Secondary Color Code	#eeeeee

Below the table, there are four 'Current Theme' preview thumbnails showing different dashboard layouts.

For updating your Institution data click on **Edit** button (upper right side of page). On next page update your **Institution Name**, **Address**, **Phone**, **Email**, **Institution Code** (Institution Code is your Institution affiliation / accreditation no), **Session** (current running Academic Session for the Institution), **Session Start Month**, **Teacher Restricted Mode** (if this Teacher Restricted Mode feature is Enabled then teachers will not have access to all students data, that means class teachers can access their allotted class whole data and subject teachers can access for only those classes student data for which they have assigned as subject teacher), **Language** (Language in which you want to run your), **Language RTL Text Mode** (for Arabian side languages), **Timezone**, **Date Format**, **Currency** (ISO standard 3 digit currency code), **Currency Symbol** and **Fees Due Days** (used in Fees Carry Forward), **Mobile App Api URL** (used for mobile app api url), **Mobile App Primary Color Code** (used for mobile app primary color) and **Mobile App Secondary Color Code** (used for mobile app secondary color) then select **Current Theme** now click on **Save** button to update record.







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CMS COLLEGE OF ENGINEERING,
NAMAKKAL - 637 003.

System Settings ✕

School Name * <input type="text" value="Mount Carmel School"/>	School Code <input type="text" value="777"/>
Address * <input type="text" value="5th Street, Banks Town, Bostan, CA"/>	
Phone * <input type="text" value="761-404-1999"/>	Email * <input type="text" value="mountcarmel@mail@gmail.com"/>
Session * <input type="text" value="2017-18"/>	Session Start Month * <input type="text" value="May"/>
Language * <input type="text" value="English"/>	Teacher Restricted Mode <input checked="" type="radio"/> Disabled <input type="radio"/> Enabled
Timezone * <input type="text" value="(GMT) UTC"/>	Language RTL Text Mode <input checked="" type="radio"/> Disabled <input type="radio"/> Enabled
Currency * <input type="text" value="USD"/>	Date Format * <input type="text" value="mm/dd/yyyy"/>
Fees Due Days * <input type="text" value="60"/>	Currency Symbol * <input type="text" value="\$"/>
Mobile App Primary Color Code <input type="text" value="#424242"/>	Mobile App Api URL <input type="text" value="https://demo.smart-school.in/ssapi/"/>
	Mobile App Secondary Color Code <input type="text" value="#eeeeee"/>

Current Theme

For updating your Institution logo go to **System Settings > General Setting** in lower left side click on **Edit Logo** button. Now drag and drop or select your logo file. By clicking on **Edit Mobile App Logo** you can set logo for mobile app.

- Session Setting-** Go to **System Settings > Session Setting** in by default you get 15 years of Sessions data from 2015-16 to 2029-30 but still you want to add more sessions then enter **Session** (must be in format like 2015-16, 2016-17 etc.) & click **Save** button. All the sessions can be see right side of page.




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System Settings

Add Session

Session *

Save

Session List

Session	Status	Action
2016-17		✎ ✕
2017-18	Active	✎ ✕
2018-19		✎ ✕
2019-20		✎ ✕
2020-21		✎ ✕
2021-22		✎ ✕
2022-23		✎ ✕
2023-24		✎ ✕
2024-25		✎ ✕
2025-26		✎ ✕
2026-27		✎ ✕
2027-28		✎ ✕
2028-29		✎ ✕
2029-30		✎ ✕

Records: 1 to 14 of 14

- Roles Permissions-** Go to **System Settings > Roles Permissions** here we can create different Roles for staff users and then assign different user permission to this Role. To add new role enter Role Name then click on Save button all existing roles can be see from right side of this page. By default in you will get 6 user roles **SuperAdmin, Admin, Teacher, Accountant, Librarian, Receptionist**. You can edit name or permission of these roles except SuperAdmin. To assign permission click on **Assign Permission** button from **Action** column. At this page you can see Module wise different Features and their different Permissions. Carefully assign different permissions on roles. After assigning permission, check where it is effecting in system. There are 4 types of permissions present here **View, Add, Edit and Delete**. Here note that **if you are assigning Add/Edit or Delete permission then View permission should be given obviously** if you have not given View permission then system can behave inconsistent so in best practice if you are giving Add/Edit/Delete any one permission then give View permission too.

System Settings

Role

Name *

Save

Role List

Role	Type	Action
Admin	System	✎ ✕
Teacher	System	✎ ✕
Accountant	System	✎ ✕
Librarian	System	✎ ✕
Receptionist	System	✎ ✕
Super Admin	System	✎ ✕

Records: 1 to 6 of 6

- Backup/Restore-** Go to **System Settings > Backup/Restore** for taking backup of your database click on **Create Backup** button it will create a .sql file you can **Download** it on your local system or **Restore** back in your system or **Delete** backup file. You can also Restore database file from local system click on **Choose File** select .sql file from your local system then click on **Upload** button.

System Settings

Backup History

Backup created successfully

Backup Files	Action
db-2018-07-09_16-20-14.sql	Download Restore Delete
db-2018-07-09_16-52-27.sql	Download Restore Delete
db-2018-07-09_18-27-08.sql	Download Restore Delete
db-2018-07-10_06-58-13.sql	Download Restore Delete
db-2018-07-10_15-03-25.sql	Download Restore Delete

Upload From Local Directory

Drag and drop a file here or click

Upload

Cron Secret Key

Regenerate



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- For adding new languages click on **Add** button from top right side of page on next page enter your **Language Name** & click **Save** button. Active language can also be select from **System Settings > General Setting**.



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Current Session: 2017-18
Quick Links
Library
Inventory
Transport
Hostel
Certificate
Front CMS
Reports
System Settings
General Setting
Session Setting
Notification Setting
SMS Setting
Email Setting
Payment Methods
Front CMS Setting
Roles Permissions
Backup / Restore
Languages
Users
Modules

System Settings

Language List

To change language key phrases, go your language directory e.g. for English language go edit file /application/language/English/esp_files/system_lang.php

#	Language	Status	Action
1.	Afrikaans		Active
2.	Albanian		Active
3.	Amharic		Active
4.	Arabic		Active
5.	Azerbaijan		Active
6.	Basque		Active
7.	Bengali		Active
8.	Bosnian		Active
9.	Catalan		Active
10.	Cebuano		Active
11.	Chinese		Active
12.	Czech		Active
13.	Danish		Active
14.	Dutch		Active
15.	English	Active	Active
16.	Esperanto		Active
17.	Estonian		Active
18.	Finnish		Active
19.	French		Active
20.	Galician		Active
21.	Georgian		Active
22.	German		Active
23.	Greek		Active
24.	Gujarati		Active
25.	Haitian (Creole)		Active
26.	Hebrew		Active
27.	Hindi		Active
28.	Hungarian		Active
29.	Icelandic		Active
30.	Indonesian		Active
31.	Irish		Active
32.	Italian		Active
33.	Japanese		Active
34.	Javanese		Active
35.	Kannada		Active
36.	Korean		Active
37.	Latin		Active
38.	Latvian		Active
39.	Lithuanian		Active
40.	Macedonian		Active
41.	Malagasy		Active
42.	Malay		Active
43.	Malayalam		Active
44.	Maltese		Active
45.	Maori		Active
46.	Marathi		Active
47.	Mongolian		Active
48.	Nepali		Active
49.	Norwegian		Active
50.	Persian		Active
51.	Portuguese		Active
52.	Punjabi		Active
53.	Romanian		Active
54.	Russian		Active
55.	Scottish		Active
56.	Sinhala		Active
57.	Slovakian		Active
58.	Slovenian		Active
59.	Spanish		Active
60.	Sundanese		Active
61.	Swahili		Active
62.	Swedish		Active
63.	Tamil		Active
64.	Telugu		Active
65.	Thai		Active
66.	Turkish		Active
67.	Urdu		Active



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69.	Uzbek	Active
70.	Vietnamese	Active
71.	Welsh	Active
72.	Xhosa	Active
73.	Yiddish	Active

- **Users-** Go to **System Settings > Users** All the users like Student, Parent and Staff can be see here and you can enable or disable them from login to User Panel. To enable or disable user click on **toggle** button in **Action** column.

Current Session: 2017-18

Quick Links

- Library
- Inventory
- Transport
- Hostel
- Certificate
- Front CMS
- Reports
- System Settings**
 - General Setting
 - Session Setting
 - Notification Setting
 - SMS Setting
 - Email Setting
 - Payment Methods
 - Front CMS Setting
 - Roles Permissions
 - Backup / Restore
 - Languages
 - Users**
 - Modules

System Settings

Users

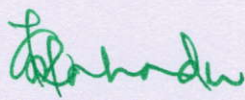
Search...

Student Parent Staff

Admission Number	Student Name	Username	Class	Father Name	Mobile Number	Action
11111111	John Doe	std1	Class 1(A)	rerewrewwerew	91920092444	<input checked="" type="checkbox"/>
01010	ragyk agra	std2	Class 1(A)	rrrr	+91920092444	<input type="checkbox"/>
rahal	rarer serer	std3	Class 6(A)	rahyi	919770227992	<input checked="" type="checkbox"/>
9744	11 11	std4	Class 1(A)	srsd	919770227992	<input checked="" type="checkbox"/>
9744sdfsdf	11 11	std5	Class 1(A)	srsd	919770227992	<input checked="" type="checkbox"/>
9rer	11 11	std6	Class 1(A)	srsd	919770227992	<input checked="" type="checkbox"/>
9rerr	11 11	std7	Class 1(A)	srsd	919770227992	<input checked="" type="checkbox"/>
9rerdsrer	11 11	std8	Class 1(A)	srsd	919770227992	<input checked="" type="checkbox"/>
sdrer	sdfsdf dsfsdf	std9	Class 6(A)	srer	919770227992	<input checked="" type="checkbox"/>
sdrsdsdfsdf	sdfsdf dsfsdf	std10	Class 6(A)	srer	919770227992	<input checked="" type="checkbox"/>
rererere	sdfsdf dsfsdf	std11	Class 6(A)	srer	919770227992	<input checked="" type="checkbox"/>
rerererefsdfsdf	sdfsdf dsfsdf	std12	Class 6(A)	srer	919770227992	<input checked="" type="checkbox"/>
789456	narendra modi	std13	Class 6(A)	Dinesh Verma	919770227992	<input checked="" type="checkbox"/>
6A1001	Manish Shingh	std18	Class 6(A)	aaa		<input checked="" type="checkbox"/>
12	12 123	std19	Class 6(B)		21	<input checked="" type="checkbox"/>
31	313 13	std20	Class 6(A)		13	<input checked="" type="checkbox"/>
5555	5555 555	std21	Class 1(A)	55		<input checked="" type="checkbox"/>
453254	34535 43535	std22	Class 6(B)	retwtwet	324555	<input checked="" type="checkbox"/>
9333242	ankit	std24	Class 6(A)	sdfsdf	9755388121	<input checked="" type="checkbox"/>
9091	gautam rrrr	std25	Class 6(A)	Dinesh Vermaak	920092444	<input checked="" type="checkbox"/>

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Website: www.cmsgroupofinstitutions.in Email: cmscollegeofengg@gmail.com, principal602@gmail.com

ADMINISTRATION – ERP SOFTWARE SCREENSHOT

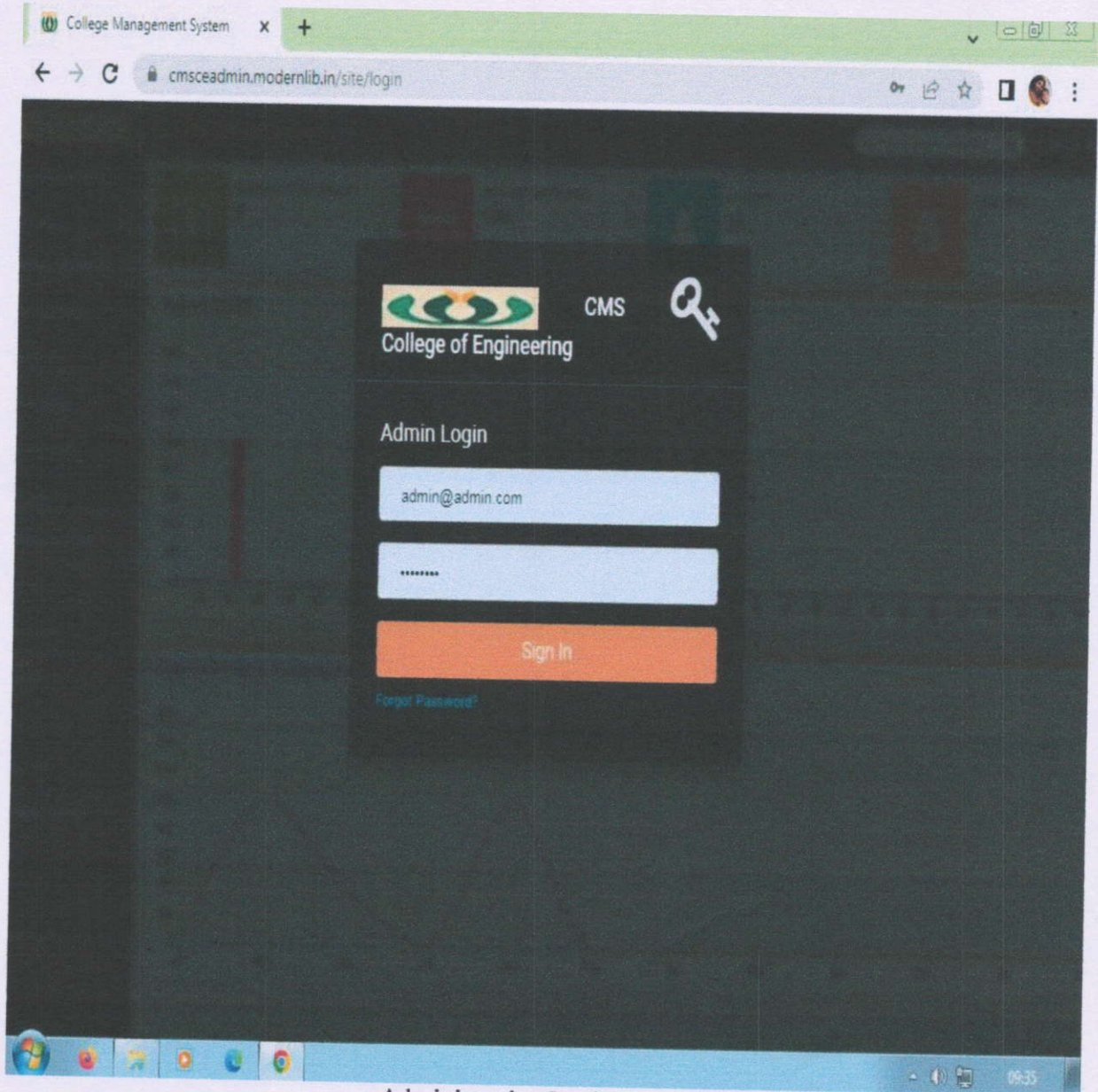


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Administration Login page



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The screenshot shows a web browser window displaying the CMS College of Engineering website. The page title is "Student History". The left sidebar contains a navigation menu with the following items: Current Session: 2021-22, Front Office, Student Information (expanded), Student Details, Student Admission, Guardian Report, Student History (highlighted), Student Categories, Student House, Fees Collection, Income, Expenses, Attendance, Examinations, Academics, Human Resource, and Download Center. The main content area shows a table of student records with columns: Admission Number, Student Name, Admission Date, Class (Start-End), Session (Start-End), Years, Mobile Number, and Guardian Name. The table contains 10 rows of data.

Admission Number	Student Name	Admission Date	Class (Start-End)	Session (Start-End)	Years	Mobile Number	Guardian Name
620520114323	Karthikeyan P	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	8489593204	PERUMAL
620520114324	Karthikeyan R	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	8680006821	RAMAMOORTHY
620520114329	Loganathan P	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	6369763031	PARAMASIVAM R
620520114330	Lukesh S	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	9976518229	G SELLAMUTHU
620520114336	Muneeswaran A	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	9025398307	M ARUMUGAM
620520114345	Priya A	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	6379297422	ANNAMALAI
620520114353	Saranraj E	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	6374289529	DURAIRAJ
620520114354	Sivakumar P	02/05/2019	MECH - MECH	2021-22 - 2021-22	1	9344217098	PERUMAL A
620520114357	Suresh V	02/05/2019	MECH -	2021-22 -	1	6381595265	VELAYUTHAM R

Student Database



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FINANCE AND ACCOUNTS SCREENSHOT



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The screenshot shows the CMS College of Engineering website interface. The browser address bar displays 'cmsceadmin.modernlib.in/admin/transaction/studentacademicreport'. The page title is 'CMS College of Engineering'. A search bar is present with the text 'Search By Student Name'. The left sidebar contains a navigation menu with options like 'Current Session: 2021-22', 'Front Office', 'Student Information', 'Fees Collection', 'Income', 'Expenses', 'Attendance', and 'Examinations'. The main content area is titled 'Fees Collection' and includes a 'Select Criteria' section with dropdown menus for 'Class' (set to 'ECE') and 'Section' (set to 'I year'). Below this is a 'Student Fees Report' table with columns for Student Name, Admission Number, Roll Number, Father Name, Total Fees, Discount, Fine, Paid Fees, and Balance. The table lists two students: BELAGIRI M and RAGHINI K, both with a balance of ₹0.00. A 'Grand Total' row at the bottom also shows ₹0.00. The footer of the page indicates '© 2024 CMS College of Engineering 4.2.0'.

Finance page screenshot



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-STUDENT ADMISSION AND SUPPORT - SOFTWARE SCREENSHOT



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The screenshot shows a web browser window with the URL `cmsceadmin.modernlib.in/student/create`. The page title is "CMS College of Engineering" and it features a search bar for "Student Name". The main content area is titled "Student Information" and contains a "Student Admission" form. The form includes fields for Admission Number, Roll Number, Class, Section, First Name, Last Name, Gender, Date Of Birth, Category, Religion, Caste, Mobile Number, Email, Admission Date (pre-filled with 28/06/2024), Student Photo, Blood Group, Student House, Height, Weight, and As on Date (pre-filled with 28/06/2024). There is an "Add Sibling" button. Below the admission form is a "Parent Guardian Detail" section with fields for Father Name, Father Phone, Father Occupation, Father Photo, Mother Name, Mother Phone, Mother Occupation, and Mother Photo. A sidebar on the left lists various navigation options like "Front Office", "Student Information", "Student Details", "Guardian Report", "Fees Collection", etc.

Student Admission enquiry form



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Current Session: 2021-22

Front Office

Student Information

- Student Details
- Student Admission
- Guardian Report
- Student History
- Student Categories
- Student House

Fees Collection

Income

Expenses

Attendance

Examinations

Academics

Human Resource

Download Center

Add More Details

Student Address Details

If Guardian Address is Current Address If Permanent Address is Current Address

Current Address Permanent Address

Miscellaneous Details

Bank Account Number	Bank Name	IFSC Code
_____	_____	_____
National Identification Number	Local Identification Number	RTE
_____	_____	<input type="radio"/> Yes <input checked="" type="radio"/> No
Previous School Details	Note	
_____	_____	

Student Admission enquiry form

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.EXAMINATION

ANNA UNIVERSITY PORTAL SCREENSHOT

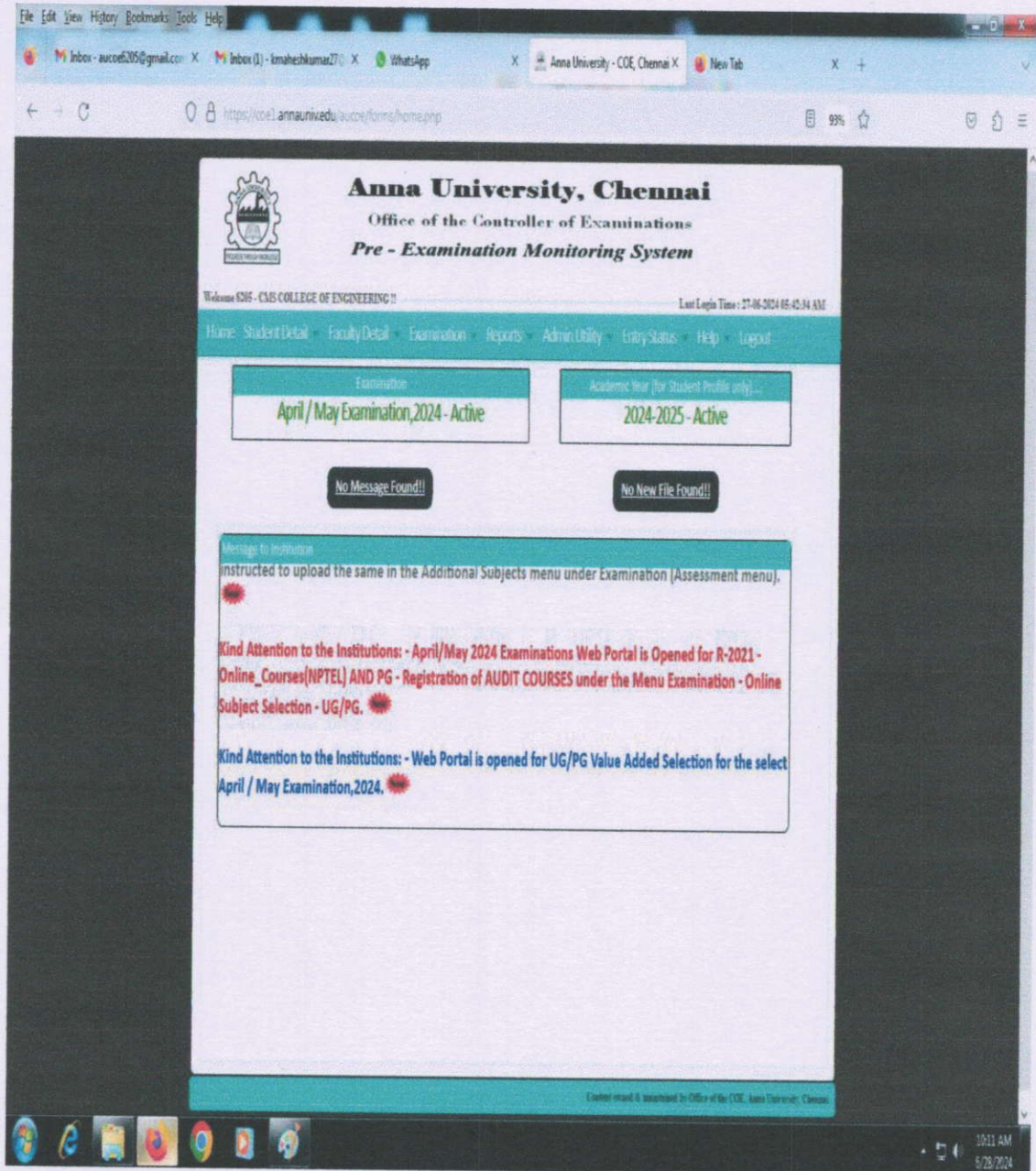


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Examination-Anna University Portal Home page



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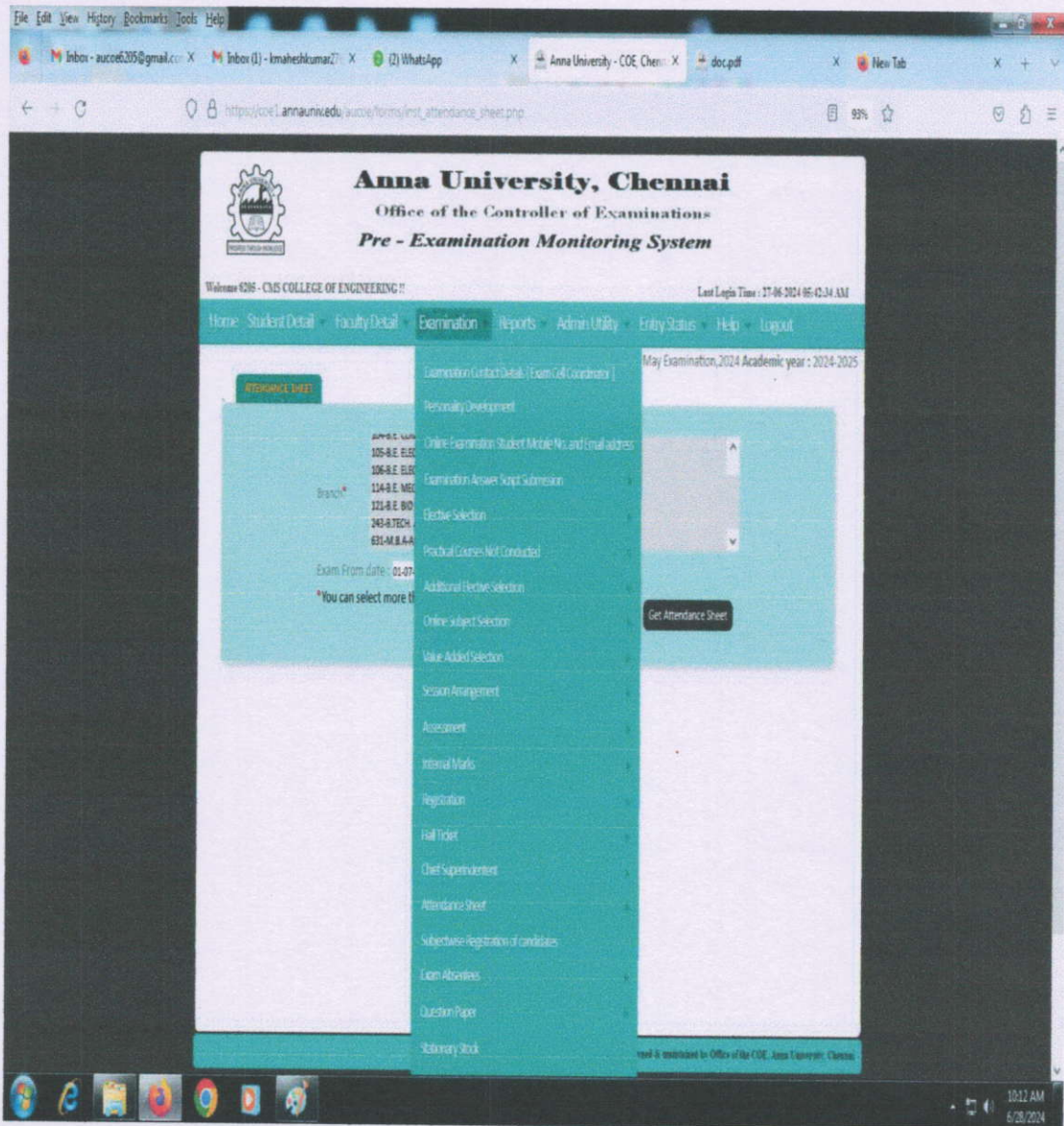


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Examination related screenshots



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File Edit View History Bookmarks Tools Help

Inbox - succ6205@gmail.com X Inbox - kmaheshkumar27@gmail.com X (1) WhatsApp X Anna University - COE Chennai X New Tab X +

https://coe1.annauniv.edu/aucce/forms/mst_hall_tickets.php 93%

Anna University, Chennai
Office of the Controller of Examinations
Pre - Examination Monitoring System

Welcome 6205 - CMS COLLEGE OF ENGINEERING !! Last Login Time : 27-06-2024 05:42:34 AM

Home Student Detail Faculty Detail Examination Reports Admin Utility Entry Status Help Logout

Examination : April / May Examination, 2024 Academic year : 2024-2025

HALL TICKET

Branch* 104 - B.E. COMPUTER SCIENCE AND ENGINEERING - AUC

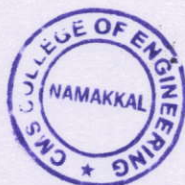
Semester* 02

Get Hall Ticket

Contact us and assistance by Office of the COE - Anna University, Chennai

10:10 AM 6/28/2024

University Exam Hall ticket download page



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Website:www.cmsgroupofinstitutions.in Email:cmscollegeofengg@gmail.com.principal602@gmail.com

The screenshot shows a web browser window displaying the 'Pre - Examination Monitoring System' of Anna University, Chennai. The page title is 'Attendance Sheet'. The user is logged in as '6206 - CMS COLLEGE OF ENGINEERING !!' with a last login time of '27-06-2024 08:45:34 AM'. The navigation menu includes Home, Student Detail, Faculty Detail, Examination, Reports, Admin Utility, Entry Status, Help, and Logout. The current examination is 'April / May Examination, 2024 Academic year : 2024-2025'. The 'Branch' dropdown menu is open, showing the following options: 105-B.E. ELECTRICAL AND ELECTRONICS ENGINEERING-AUC, 106-B.E. ELECTRONICS AND COMMUNICATION ENGINEERING-AUC, 114-B.E. MECHANICAL ENGINEERING-AUC, 121-B.E. BIO MEDICAL ENGINEERING-AUC, 243-B.TECH. ARTIFICIAL INTELLIGENCE AND DATA SCIENCE-AUC, and 631-M.B.A.-AUC. Below the dropdown, there are fields for 'Exam From date' (01-07-2024) and 'To Date' (01-07-2024). A note states '*You can select more than one branch using Ctrl button'. There are two buttons: 'Select All' and 'Get Attendance Sheet'. The footer of the page reads 'Content created & maintained by Office of the COE, Anna University, Chennai'.

Attendance sheet Screenshot



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